



**CCSW6364 Church Community Ministries**  
**New Orleans Baptist Theological Seminary**  
**Church and Community Ministries Division**  
**Summer 2017, Internet**

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**Mission Statement**

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

**Core Value Focus**

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is Characteristic Excellence.

**Curriculum Competencies**

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course is: Disciple Making.

**Course Description**

A special study is made in the development of weekday programs for churches and faith-based community ministries. Emphasis is placed on discovering needs of a community and developing programs to meet these needs as well as the spiritual needs of people. Attention is given to church and community surveys in addition to supervision and administration of weekday ministries.

**Student Learning Outcomes**

In order to serve churches effectively through Christian Education, the student, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of church and community weekday ministries to meet community needs.
2. Value community ministries.
3. Be able to administer church and community surveys and to supervise and administer weekday ministries.

**Embedded Assignment**

Ministry Project Paper

Each student is to design a ministry for his or her church. The paper should include the following: introduction, description of ministry area and need for ministry, Biblical basis for ministry, description of the church and community (including demographic information), design of the ministry, plan for implementation in the church (including a plan for recruiting, training, and supervising volunteers), conclusion, footnotes, and works cited. Each section of the paper should relate specifically to the student's chosen ministry.

Papers should be typed, double-spaced with 12 point type. The body of the paper should be 14-15 pages in length. Twelve sources are required for the paper in addition to class notes and textbooks.

**Textbooks**

Gospel of Luke

Morgan, Tony, and Tim Stevens. *Simply Strategic Volunteers: Empowering People for Ministry*. Loveland, CO: Group, 2005.

North American Mission Board. *His Heart, Our Hands: A Guide to Ministry Evangelism*. Alpharetta, GA: North American Mission Board, 2001.

[Note: This book is available in PDF: <http://www.namb.net/ministry-tool-kit/>]

Rusaw, Rick, and Eric Swanson. *The Externally Focused Church*. Loveland, CO: Group, 2004.

Sider, Ronald J., Philip N. Olson, and Heidi Rolland Unruh. *Churches that Make a Difference: Reaching Your Community with Good News and Good Works*. Grand Rapids: Baker, 2002.

Wambeam, Rodney A. *The Community Needs Assessment Workbook*. Chicago: Lyceum Books, 2015.

## **Course Teaching Methodology**

The course will involve the following methodologies: discussion boards, powerpoint presentations, videos, assigned readings, and written assignments. Note that summer is a short semester and thus the format is truncated!

## **Course Requirements**

### Unit Assignments

Students should complete all unit assignments as instructed on Blackboard by the posted due dates. **All units include quizzes, threaded discussions, and reading assignments.**

### Discussion Boards

Threaded discussion is intended to foster dialogue concerning the subject matter. Timely answers are critical for participating in threaded discussions. Initial posts to threaded discussions should be submitted by 11:59 p.m. approximately every four days (NOTE: the last two discussion boards are even shorter, only 3 days) as this allows time for further dialogue. All students are expected to respond to at least **2** initial posts per week. Response posts are due when the unit for which they are assigned closes. Threaded discussions should be timely and thought provoking, referencing reading content and making real-life application. **Points will be deducted for late initial posts. No late response posts are allowed in this course.** (See grading rubric attached to the syllabus.)

### Quizzes

Students will complete unit quizzes related to the reading assignments for the unit. **Each quiz must be taken by the due date given for each unit assignment.** Quizzes will not be accessible after the due date. No late quizzes are permitted. Students will receive a final quiz grade which will be the total points earned on all quizzes divided by the total points possible on all quizzes.

### Church Evaluation

Each student will complete an evaluation of his or her church using *The Externally Focused Church*. Students should use the discussion questions at the end of each chapter as a guide for their papers. The evaluation should be 5 typed, double-spaced pages with a Turabian cover sheet. Upload your paper on Blackboard in either .doc (Microsoft Word) or .wpd (WordPerfect) format.

### Resource File

Students will research one of the following areas of church community ministries: campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministries, raceway ministries, transportation ministries, multihousing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, afterschool programs.

The chosen topic should be different than the ministry area that is the focus of the Ministry Project Paper. Topics will be assigned on a first come, first served basis. No more than 3 students will be assigned to each topic. Students should sign up on Blackboard in Unit 1.

Students will research their chosen topic, interview two people serving in the ministry area, and compile a resource file for the chosen ministry.

The resource file should include the following:

- An annotated bibliography of 10 current books or articles (since 2009) about the ministry area. The annotation should include the following: brief summary of the book or article, information about the author, intended audience, and relevance of the book or article to the ministry area.
- A list and description of 10 websites related to the chosen ministry area.
- Five examples of churches and organizations conducting ministry in the chosen area, including a description of each ministry and contact information for each ministry. The student should interview a person at two of the ministry sites. The student should submit a one page summary of each interview, including contact information for the interviewee and a description of the person's work within the ministry area.

The interviews and resource file will be graded as follows:

Annotated Bibliography	30 points
Websites	20 points
Ministry Examples	20 points
Interviews	30 points

**Note: All information must be properly cited to avoid plagiarism (e.g., If students utilize resources such as book reviews to complete the annotated bibliography, students should cite the sources in correct form.).**

### Ministry Project Paper

Each student is to design a ministry\* for his or her church. The paper should include the following: introduction, description of ministry area and need for ministry, Biblical basis for ministry, description of the church and community (including demographic information), design of the ministry, plan for implementation in the church (including a plan for recruiting, training, and supervising volunteers), conclusion, footnotes, and works cited. Each section of the paper should relate specifically to the student's chosen ministry.

Papers should be typed, double-spaced with 12 point type. The body of the paper should be 14-15 pages in length. Twelve sources are required for the paper in addition to class notes and textbooks.

Papers will be graded on content, organization, and form. The points for each section are:

Title Page/Table of Contents/Introduction	5 points
Description of Church and Community	10 points
Description of Ministry Area and Need for Ministry	10 points
Biblical Basis for Ministry	10 points
Design of the Ministry	20 points
Plan for Implementing the Ministry	20 points
Conclusion	5 points
Works Cited	10 points
Grammar/Spelling/Style (including footnotes)	10 points
Total	100 points

\*Possible ministry topics include campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministries, raceway ministries, transportation ministries, multihousing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, afterschool programs. Any topic not listed above should be approved by the professor.

### Final Exam

Students will complete a final exam. The exam is due at 11:59 p.m. (CST) on 7/21/17.

### **Evaluation of Grade**

The student's grade will be computed as follows:

Assignment	Percentage of Grade	Due Date
Discussion Boards	10%	Initial post due by Thursday (after

		unit opens), 11:59 p.m. Response posts due by Monday, 11:59 p.m. (when unit closes)
Reading Quizzes	10%	End of each Unit
Church Evaluation	15%	6/24/17, 11:59 p.m. CST
Resource File	20%	7/1/17, 11:59 p.m. CST
Ministry Project Paper	25%	7/8/17, 11:59 p.m. CST
Final Exam	20%	7/21/17, 11:59 p.m. CST

### Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

### Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

### Course Schedule

Unit/Dates	Topic	Assignment
Unit 1 Open 5/29* Due 6/1	Introduction Why Ministry Evangelism?	<i>His Heart, Our Hands</i> (HHOH), Chapters 1-3 Sider, et al., Chapters 1-3
Unit 2 Open 6/2 Due 6/5	Biblical Basis	Gospel of Luke Rusaw & Swanson, Appendix
Unit 3 Open 6/6 Due 6/9	Historical Basis Philosophical Foundations for Ministry	Rivers, L. “Baptist Centers: Influences and Education.” <i>Baptist History and Heritage Journal</i> 46, no. 2 (Summer 2011), 77-89
Unit 4 Open 6/10 Due 6/13	Current Context for Ministry	HHOH, MAPs 1, 2, 6, 10, 11, and 16 Rusaw & Swanson, Chapters 1-2 Love Neglected Neighbors available at [ <a href="http://www.namb.net/Neglected_Neighbors/">http://www.namb.net/Neglected_Neighbors/</a> ]
Unit 5 Open 6/14 Due 6/17	Starting a Ministry Ministry Evangelism Example	HHOH, Chapter 4, Appendices A-C Sider, et al., Chapters 8-9 Rusaw & Swanson, Chapters 3-5
Unit 6 Open 6/18 Due 6/21	Assessing Your Church	Rusaw & Swanson, Chapters 6-11 Sider, et al., Chapters 6-9, 12 (p. 249-257) Wambeam, Chapters 1-4
Unit 7 Open 6/22 Due 6/25	Community Needs Assessment	Mobilize Your Church Resources available at [ <a href="http://www.namb.net/Mobilize_Your_Church_to_LoveLoud/">http://www.namb.net/Mobilize_Your_Church_to_LoveLoud/</a> ]; Sider, et al., Chapter 12 (p. 257-270); HHOH, Chapter 6 Wambeam, Chapters 5-10
Unit 8 Open 6/26 Due 6/29	Involving People in Ministry Working with Volunteers: Overview and Recruiting	HHOH, Chapters 5, 7; Complete Appendix D; Morgan & Stevens, pages 1-115

Unit 9 Open 6/30 Due 7/3	Working with Volunteers: Training and Supervision	Morgan & Stevens, pages 116-235 HHOH, Chapters 8 and 9
Unit 10 Open 7/4 Due 7/7	Funding/Grants	HHOH, Chapters 10 and 11, MAPs 3-5, Appendices E, F; Sider, et al., Chapter 5
Unit 11 Open 7/8 Due 7/11	Evaluation Policies and Procedures	Sider, et al, Chapters 13-14 HHOH, MAPs 7-9
Unit 12 Open 7/12 Due 7/15	Nonprofit Organizations Faith-Based Initiatives	Sider, et al, Chapter 11 HHOH, MAPs 12-15
Unit 13 Open 7/16 Due 7/18	Advocacy and Social Action Making a Difference in Your Community	Sider, et al., Chapter 4 HHOH, MAPs 16-21
Unit 14 Open 7/19 <b>Due 7/21, 11:59 p.m.</b>	Ministry Evangelism in Different Contexts  Final Exam	HHOH, MAPs 22-27

### Selected Bibliography

- Atkinson, Donald A., and Charles L. Roesel. *Meeting Needs, Sharing Christ: Ministry Evangelism in Today's New Testament Church*. Nashville: LifeWay, 1995.
- Bolton, Barbara, Mike Bright, and Byron Cressy. *Care and Feeding of Volunteers: Recruiting and Keeping an Excellent Volunteer Ministry Staff*. Cincinnati, OH: Standard Publishing, 2001.
- Cobble, Jr., James F. "Screening Children's Workers." *Leadership* 23, no. 3 (Summer 2002): 72-77.
- Corbett, Steve, and Brian Fikkert. *When Helping Hurts: How to Alleviate Poverty Without Hurting the Poor . . . and Yourself*. Chicago: Moody, 2009.
- Danielson, Thay, Pat Lucas, Rose Malinowski, and Sharon Pittman. "Set Free Ministries: A comprehensive Model for Domestic Violence Congregational Interventions" *Social Work & Christianity*, 36 (2009): 480-493.
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- Huysen, Mackenzi. "Social Work with Volunteers" *Social Work and Christianity* 37, no. 1 (2010): 93-95.
- Keith-Lucas, Alan. "The Church's Witness in Social Welfare" *Social Work and Christianity*, 37, no. 3 (2010): 330-340.
- Keller, Timothy J. *Ministries of Mercy: The Call of the Jericho Road*, 2d ed. Phillipsburg, NJ: P & R Publishing, 1997.
- Lewis, Robert, and Rob Wilkins. *The Church of Irresistible Influence: Bridge-Building Stories to Help Reach Your Community*. Grand Rapids, MI: Zondervan, 2001.
- Maeker, Nancy, and Peter Rogness. *Ending Poverty: A 20/20 Vision: A Guide for Individuals and Congregations*. Minneapolis: Augsburg Fortress, 2006.
- Martin, Joyce Sweeney. *Faith Works: Ministry Models for a Hurting World*. Birmingham, AL: Woman's Missionary Union, 1996.
- Poole, Jay, John C. Rife, Fran Pearson, and Wayne R. Moore. "Developing Community Partnerships With Religiously Affiliated Organizations to Address Aging Needs: A Case Study of the Congregational Social Work Education Initiative." *Social Work & Christianity*, 36 (2009): 176-191.

Rivers, Loretta. "Baptist Centers: Influences and Education." *Baptist History and Heritage Journal* 46, no. 2 (Summer 2011), 77-89.

Roberts-Lewis, Amelia, and Tonya D. Armstrong. "Moving the Church to Social Action." *Social Work and Christianity*, 37 no. 2 (2010): 115-127.

Ronsvalle, John. *The Poor Have Faces: Loving Your Neighbor in the 21<sup>st</sup> Century*. Grand Rapids, MI: Baker Book House, 1992.

Rusaw, Rick, and Eric Swanson. *The Externally Focused Life*. Loveland, CO: Group, 2009.

Seaton, Michael R. *Becoming a Good Samaritan*. Grand Rapids, MI: Zondervan, 2009.

Skjogstad, Joy. *Starting a Nonprofit at Your Church*. Bethesda, MD: The Alban Institute, 2002.

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Sjogren, Steve, and Janie Sjogren. *101 Ways to Reinvest Your Life*. Colorado Springs: NavPress, 2003.

*Special Needs – Special Ministry: For Children’s Ministry*. Loveland, CO: Group Publishing, 2004.

Unruh, Heidi Rolland, and Ronald J. Sider. *Saving Souls, Serving Society: Understanding the Faith Factor in Church-Based Social Ministry*. New York: Oxford University Press, 2005.

Websites:

FASTEN: Fasten and Service Technical Education Network. <http://fastennetwork.org>

Greater New Orleans Community Data Center. <http://www.gnocdc.org>

Leavell Center for Evangelism and Church Health. <http://www.leavellcenter.com>

North American Mission Board. <http://www.namb.net>

PURE Ministries. <http://www.pure-ministries.com>

Woman’s Missionary Union. <http://www.wmu.com>

**Grading Rubric for Discussion Boards**

Discussion boards are worth 10 points per unit and are graded based on the following criteria:

Criteria	Points Possible	Points Earned
Timeliness of Initial Post	0 (late) 1 (on time)	
Original Thought	0 (no original thoughts) 1 (minimal) 2 (adequate)	
Reference to Reading Materials	0 (none) 1 (minimal) 2 (adequate)	
Thoroughness of Posts	0 (superficial post) 1 (minimal) 2 (moderate) 3 (maximum)	
Number of Posts [{initial + response posts} (3 required)]	0 (only 1 post) 1 (2 posts) 2 (3 posts)	