



**Relationship Skills for Women CEWM5167**  
**New Orleans Baptist Theological Seminary**  
**Christian Education Division**  
**August 2-4, 2017**

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### **Mission Statement**

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

### **Core Value Focus**

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is Characteristic Excellence: What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ.

### **Curriculum Competencies**

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressing in this course are: Interpersonal Skills, Disciple Making, and Spiritual and Character Formation.

### **Course Description**

This course is designed to enhance personal relational skills which are important to women and to train leaders to build those relationships through church. Various teaching methods will be utilized including group discussions, lectures, educational films, and role-play.

### **Student Learning Outcomes**

By the completion of this course, the student should be able to accomplish the following:

1. Understand nurturing and unhealthy relationships.
2. Recognize the components of nurturing relationships.
3. Enhance her skills in developing relationships.
4. Practice initiating relationships.
5. Identify roles in relationships.

## Textbooks

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

1. Smith, Argile and Jeanine Bozeman (eds.). *Interpersonal Skills for Ministers*. New Orleans, LA: Pelican Publishing, 2004. ISBN: 1589802489  
\*A newer version (2014) of this book is available only as an eBook. Either will be acceptable for this course.
2. Bolton, Robert. *People Skills: How to Assert Yourself, Listen to Others, and Resolve Conflicts*. Touchstone, 1986. ISBN: 067162248X

## Course Teaching Methodology

This course will involve the following methodologies: lecture and interactive discovery-learning. The student should expect different presentation formats to enhance the learning motif.

**Units of Study.** Topics will include:

1. Components of Relationships
2. Self-Concept
3. Understanding Ourselves
4. Self-evaluation
5. Group Discussions
6. Family Relationships
7. Communication
8. Listening Skills
9. Assertion Skills
10. Difficult People
11. Small Groups
12. Decision Making
13. Conflict Management
14. Celebration/Termination

## Course Requirements

1. Students will attend class as stated in the graduate catalog.
2. Students will participate in class discussion including one separate session for graduate students.
3. Students will read the textbooks and provide a written statement of completion.
4. Students will write a critical review of *Interpersonal Relationship Skills for Ministers* (2 pages of summary and 2 pages of reaction).
5. Students will write an evaluative report of the student's skills in present relationships including:
  - relationships with church staff
  - relationships with women in ministry
  - relationships with family

The evaluation should be based on personal reflections and information gained from Skills Evaluation Forms (form will be provided in class) completed by a minimum of two people in each of the groups previously identified. In addition to evaluation of interpersonal relationship skills, students will make recommendations for personal improvement of skills.

6. Students will develop a project (retreat, seminar, learning experience) for women involving personal relationships. The written report should include the following section headings: purpose, content, rationale (reasons for), goals and objectives, and evaluation procedures.

Mail the written statement, critical review, evaluative report, and project to Dr. Rhonda Kelley, N.O.B.T.S., 3939 Gentilly Blvd., New Orleans, LA 70126 or email it to [rkelley@nobts.edu](mailto:rkelley@nobts.edu).

Requirements must be received by the end of each semester or the student will receive a course grade of an "F". Students may request an incomplete in the course in case of emergency. Please see the Graduate catalog for details about the request process.

### **Evaluation of Grade**

This course will follow the grading system for the Graduate School.

A = 93 - 100	1/4 = Class Attendance/Class Participation
B = 85 - 92	1/4 = Textbook Reading/ Critical Review
C = 77 - 84	1/4 = Evaluative Report
D = 70 - 76	1/4 = Relationship Skills Project
F = 69 and below	

### **Technical Assistance**

For assistance regarding technology, consult ITC (504.816.8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support request with the Selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) – email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### **Reading Assignments**

Students are responsible for completing all reading assignments.

### **Classroom Parameters**

Utilize laptops and other technology for class purposes.  
Respect the professor and other members of the class.

Maintain confidentiality when someone shares personal information.  
Participate in class and group discussions.

### **Extra Credit**

The policy for extra credit in this course is made in collaboration with the professor.

### **Academic Policies**

Academic policies related to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [New Orleans Baptist Theological Seminary Graduate Catalog.](#)

### **Policy for Graduating Seniors**

Graduating Seniors are responsible for alerting the professor of your intention to graduate. All of your assignments must be completed by noon (12:00 PM) on the Wednesday prior to commencement exercises.

### **Netiquette**

Netiquette refers to appropriate online behavior in Blackboard or other online discussions. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

### **Academic Honesty Policy**

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

### **Help for Writing Papers at "The Write Stuff"**

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing tips, and valuable information to help in become a better writer.

### **Plagiarism on Written Assignments**

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties and policies associated with plagiarism are clearly defined.

## **Course Schedule**

*Monday, August 2, 2017*

*2:00 - 5:00 p.m.*

Welcome//Registration

Devotion/Introduction  
Class Parameters  
Components of Relationships  
Self-Concept

6:30 - 9:00 p.m.

Praise & Worship  
Understanding Ourselves  
Self-evaluation  
Group Discussions

Tuesday, August 3, 2017

8:30 a.m. - 11:30 a.m.

Praise & Devotion  
Family Relationships  
Communication  
Listening Skills

1:00 - 4:00 p.m.

Assertion Skills  
Difficult People  
Small Groups

Wednesday, August 4, 2017

8:30 a.m. - 11:30 a.m.

Decision Making  
Conflict Management  
Celebration/Termination

### **Selected Bibliography**

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