



PATH6230 SUPERVISED MINISTRY 2

New Orleans Baptist Theological Seminary
Pastoral Ministries Division ♦ Orlando Extension Campus
Spring 2014 ♦ Mondays 3-5 p.m.
1/27, 2/10, 2/24, 3/10, 3/31, 4/14, 4/28, 5/12

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The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. This course supports the five core values emphasized by the seminary.

The core value for 2013-2014 is Doctrinal Integrity. Doctrinal Integrity: Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. Our confessional commitments are outlined in the Articles of Religious Belief and the Baptist Faith and Message 2000.

Purpose of the Course

The purpose of this course is to give training and experience in personal ministry under the guidance of a qualified supervisor. In addition, students will be exposed to material used to strengthen pastoral ministry skills.

Course Description

This course is designed to guide each student in a ministerial internship compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor and with the professor.

Course Objectives

1. The student will gain ministry experience that will help the student prepare for future ministry.
2. The student will discover areas of strengths and weaknesses.
3. The student's supervisor will help the student address the areas of weakness.

Curriculum Competencies Addressed

This course will address the following curriculum competencies:

1. *Effective Servant Leadership*: to serve churches effectively, students will learn how lead with the right attitude, the right heart, and the right ministry mindset (every church member is a vital part of ministry).
2. *Interpersonal relationship skills*: to perform pastoral ministry effectively, students will discover personal strengths and weaknesses in areas that include communication skills, conflict management, and leading ministry teams.

3. *Disciple making*: to stimulate church health, students will learn how to mobilize the church through proper training to function effectively in the following areas: missions, evangelism, discipleship, and church growth.

Required Textbooks

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville, TN: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: The Paradox of Personal Dysfunction*. Grand Rapids: Baker Books, 1997.

McIntosh, Gary. *Church that Works*. Grand Rapids: Baker Books, 2004.

Course Teaching Methodology

This course will be composed of class lectures and discussions, periodic evaluation over course reading material, small group activities and accountability, and the personal involvement of students in local church evangelism.

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in both evaluation from a supervisor and a self-evaluation.

Course Requirements

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 3 hours of ministry a week at their places of ministry for at least 10 weeks beginning **Feb. 10**. Students will email the professor a project approval form by **Feb. 10** after they have secured a ministry site and a qualified field supervisor.
2. Students are required to meet weekly with their field supervisors for dialogue, which should include honest evaluation of the student's strengths, passions, and areas that need improvement or development as well as addressing personal, relational, and professional issues.
3. Case studies: All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. The case studies should be submitted by **Apr. 14**.
4. Each student is required to fill in the Weekly Report Form concerning activity in ministry during the previous week, beginning **Feb. 10**. The Weekly Report Form is to be submitted by **Apr. 28**.
5. A Supervisor's Evaluation Form should be filled out by the supervisor in the presence of the student at the end of the ten weeks of ministry and submitted by **Apr. 28**.

6. Each student will be required to submit a **personal evaluation** at the end of the course. This evaluation should include a short summary of how the student’s involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student’s ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages in length and submitted by **Apr. 28**.
7. Textbook assignments: (a) All students must submit a two-page summary of *Experiencing Ministry Supervision* by **Mar. 31**. (b) All students must do a book review of *Overcoming the Dark Side of Leadership* and submit it by **Apr. 14**. The review should be 3-4 pages in length. (c) All students must do a book review of *Church that Works* and submit it by **Apr. 28**. The review should be 3-4 pages in length.
8. Students will complete a final comprehensive exam covering all the materials for this course including textbook assignments and lecture notes.

Course Evaluation

Students are required to complete all assignments in accordance with course requirements. The student’s grade will be based on the satisfactory completion of the following:

Textbook assignments	10%
Personal evaluation	10%
Final Exam	10%
Blackboard (online) Assignments	20%
Case Studies	20%
Weekly Ministry Team Reports	20%
Final Supervisor Evaluation	10%

Course Policies

Absences

Class attendance is essential for effective learning. According to the New Orleans Baptist Theological Seminary Catalog, the maximum number of absences without failure for an 8-meeting per semester hybrid is two class sessions. A class session missed because of late enrollment will be counted as an absence. Arriving late to class or leaving class early will count as ½ of an absence. A grade of “F” will be assigned to students who fail to adhere to the attendance policy.

Grading Scale

A 100-93 B 92-85 C 84-77 D 76-70 F 69 and below

Assignment Submission

All assignments are to be submitted by the designated due date. Assignments not submitted by the designated due date are considered late and late assignments will incur ***an initial 10-point penalty*** and ***accumulate a one-point penalty for each additional day***. Late assignments are due no later than the final day of class, no exceptions. ***If all course assignments are not received by the final day of class, a grade of zero is automatically earned for the missing assignments.*** Assignments should **not** be e-mailed to professors.

Assignment Format

All assignments are to be typed, double-spaced with 12-point font (Times New Roman preferred) and 1-inch margins unless otherwise indicated. Assignment pages should be uploaded to Blackboard with a Turabian format cover page that includes name, date of submission and assignment title. A Turabian style guide is available in the NOBTS library and located on the NOBTS web site at <http://www.nobts.edu/resources/pdf/Extensions.Old/turabiantutor7thjan08.pdf>.

All other policies will be in accordance with the New Orleans Baptist Theological Seminary Academic Catalog.

Course Schedule

Week 1 – 1/27

Reading Assignment: *Experiencing Ministry Supervision*, Ch 1, *Overcoming Dark Side*, Ch 1-2
Course Review, Introduction
Discussion Threads 1-2

Week 2 – 2/10

Reading Assignment: *Experiencing Ministry Supervision*, Ch 2, *Overcoming Dark Side*, Ch 3-4
Discussion Threads 3-4

Week 3 – 2/24

Reading Assignment: *Experiencing Ministry Supervision*, Ch 3, *Overcoming Dark Side*, Ch 5-7
Discussion Threads 5-6

Week 4 – 3/10

Reading Assignment: *Experiencing Ministry Supervision*, Ch 4, *Overcoming Dark Side*, Ch 8-9
Discussion Threads 7-8

Week 5 – 3/31

Reading Assignment: *Experiencing Ministry Supervision*, Ch 5, *Overcoming Dark Side*, Ch 10-11
Discussion Threads 9-10

Week 6 – 4/14

Reading Assignment: *Experiencing Ministry Supervision*, Ch 6-7, *Overcoming Dark Side*, Ch 12-14
Discussion Thread 11

Week 7 – 4/28

Reading Assignment: *Experiencing Ministry Supervision*, Ch 8-9, *Overcoming Dark Side*, Ch 16-17
Discussion Thread 12

Week 8 – 5/12

Reading Assignments: *Overcoming the Dark Side*, Ch 18-19

FINAL EXAM

PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2 PATH6230

Name of Field Supervisor	Name of Student
Name of Ministry	Student's Ministry Position
Address	Address
City, State, Zip	City, State, Zip
Phone (Include Area Code)	Phone (Include Area Code)
Field Supervisor's E-mail	Student's E-mail

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 10 weeks of supervised experience.

I. It is my understanding that my responsibilities include:

1. Supervise the involvement of the student in the various aspects of this ministry.
2. Meet with the student each week to discuss his/her experience in this ministry.
3. Help the student discover his/her strengths as well as lesser strengths.
4. Make a final evaluation report to the Supervised Ministry Office.
5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

Field Supervisor	Date
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Please retain a copy of this form for your personal file.

**SUPERVISED MINISTRY 2 PATH6230
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

NAME OF STUDENT: _____ **DATE:** _____

PLACE OF ASSIGNMENT: _____

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance: **GOOD** _____ **FAIR** _____ **POOR** _____

Number of hours completed at your ministry site [**30 hours minimum**] _____

Supervisor's Signature _____

Student's Signature _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

**MENTOR TRAINING VERIFICATION
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
FOR SUPERVISORS OF STUDENTS
IN SUPERVISED MINISTRY 2 PATH6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

Location Date Signature of Field Supervisor

Title Name of Church or Ministry

Address City, State, and Zip

E-mail Phone

Student Student's Ministry Position

**SUPERVISED MINISTRY 2 PATH6230
WEEKLY REPORT FORM (1-6)**

Supervisor name _____ Student Name _____

WEEK	TYPE OF MINISTRY	HOURS INVOLV	DESCRIPTION OF MINISTRY ACTIVITY	COMMENTS
1				
2				
3				
4				
5				
6				

**SUPERVISED MINISTRY 2 PATH6230
WEEKLY REPORT FORM (7-12)**

Supervisor name _____ Student Name _____

WEEK	TYPE OF MINISTRY	HOURS INVOLV	DESCRIPTION OF MINISTRY ACTIVITY	COMMENTS
7				
8				
9				
10				
11				
12				

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