



PATH5331 Pastoral Ministry
New Orleans Baptist Theological Seminary
Division of Church Ministry
Spring 2023 Mentoring

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Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is *Mission Focus*: Pastoral Ministry includes casting vision for the church to be on mission and equipping the saints for the work of ministry to building up the body of Christ.

Curriculum Competencies

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are:

- ▶ *Doctrinal Integrity*
- ▶ *Spiritual Vitality*
- ▶ *Mission Focus*
- ▶ *Characteristic Excellence*
- ▶ *Servant Leadership*

Course Description

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Outcomes

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, church staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related academic degree program will:

1. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, engage in effective pastoral care, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, do basic organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.
4. Learn people-sensitive and task-focused leadership principles, models and methods related to pastoral ministry and shepherding.
5. Develop a personal philosophy and theology of pastoral ministry, utilizing biblical principles and concepts.

Embedded Assignment

The final exam will be a take-home, open-book exam, and questions will come from course presentations, required textbooks, and assignments. The exam will also include an individual assessment of the personal accomplishment of two student-selected learning outcomes in this syllabus.

Note: The final exam is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus (p.16). Please complete the assignment according to the syllabus and this rubric.

Textbooks

Required Textbooks:

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Cauten, Joe H. and Jerry N. Barlow. *Equipped for Good Work*. Gretna, LA: Pelican Publishers, 2012

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*. Grand Rapids: Revell, 1999. OSDFA Assignments

For Further Reading:

- Bisagno, John. Letter to Timothy: A Handbook for Pastors. Nashville: Broadman and Holman, 2001.
- Callahan, Kennon L. A New Beginning For Pastors and Congregations. San Francisco: Jossey-Bass, 1999.
- Cothen, Joe H. and Jerry N. Barlow. Equipped for Good Work: A Guide for Pastors. Gretna, LA: Pelican, 2002.
- Grudem, Wayne and Dennis Rainey, editors. Pastoral Leadership for Manhood and Womanhood. Wheaton: Crossway Books, 2002.
- Laniak, Timothy S. Shepherds After My Own Heart: Pastoral Traditions and Leadership in the Bible. Downers Grove: Intervarsity Press, 2006.
- MacArthur, John. Pastoral Ministry: How to Shepherd Biblically. Nashville: Thomas Nelson, 2005.
- Miller, Calvin. O Shepherd, Where Art Thou? Nashville: Broadman and Holman, 2006.
- Prime, Derek and Alistair Begg. On Being a Pastor. Chicago: Moody, 2004.
- Poirier, Alfred. The Peacemaking Pastor: A Biblical Guide to Resolving Church Conflict. Grand Rapids: Baker Books, 2006.
- Swetland, Kenneth L. Facing Messy Stuff in the Church: Case Studies for Pastors and Congregations. Grand Rapids: Kregel, 2005.
- Thomas, Curtis D. Practical Wisdom for Pastors. Wheaton: Crossway Books, 2001.
- Thompson, James W. Pastoral Ministry According to Paul. Grand Rapids: Baker Academic, 2006.

Course Teaching Methodology

The course will involve the following methodologies:

1. Video Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. On-line discussion will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.

4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

Course Requirements

1. Using Gary McIntosh, *One Size Doesn't Fit All* as a guide, develop a Congregational Analysis for the church where the student is currently serving either as pastor, church staff, or member. The Congregational Analysis is to follow the 12 chapter subjects, with 1-2 pages (single-spaced) written on each topic. The length of the congregational analysis is to be 12-15 pages, single-spaced. Documentations from the textbook are to be parenthetical references (see Turabian, chapter 10) like this example: "The future of any size church is the sum of its next moves." (McIntosh 1999, 139).

2. Prepare a typed (single-spaced), 3-4 page theology of pastoral ministry (or shepherding), which gives biblical references (i.e., two to five references per topic) and discusses these topics: the calling to pastoral ministry (or to Christian ministry), the church, the office of pastor, the office of deacon, preaching, ordination, the ordinances, pastoral visitation and evangelism (or personal ministry visitation and evangelism), the pastor's (or Christian's) family and ministry priorities, servant leadership, and the pastor's (or Christian's) spiritual life and example. Format: each topic is to be taken in the order given herein and is to be listed as a heading followed by its respective biblical references and discussion. A cover page is to be used, but do not include an intervening blank page.

3. Prepare a typed (single-spaced), 3-4 page philosophy of doing pastoral ministry with regard to: church revitalization, church worship (or personal worship), outreach/witnessing, discipleship, missions, ministries, stewardship, conflict management, time management, funerals, weddings, and church staff relationships (or ministry staff relationships). Note: if you are married, then your philosophy paper must conclude with a discussion of getting your family adjusted at a new church field (or in a new ministry area or church). Format: same as the theology paper, except that biblical references are not to be cited and discussed. A cover page is to be used, but do not include an intervening blank page.

4 Pass the Midterm and Final Exams.

5. Select and complete a Major Ministry Assignment from one of the following options:

A. Option One: Documented Ministry Research Essay. Complete a topic-based essay of 15-20 double-spaced pages, using parenthetical references. The paper topic is to be entitled: "WHAT I NEEDED TO LEARN ABOUT PASTORAL MINISTRY THIS SEMESTER" (or entitled: WHAT I NEEDED TO LEARN ABOUT MINISTRY SHEPHERDING THIS SEMESTER), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics discussed in class. Note: the selected bibliography of the essay must list a minimum of 8 print sources (books, journals, or periodicals) and a minimum of 2 Internet sources which have informed your knowledge of the topic researched. Please note: all bibliography entries must be cited in the essay as parenthetical references.

B. Option Two: Pastoral Ministry Handbook—specifications: Handbook assignments will include eight typed prayers, two wedding ceremonies, four funeral services with sermon briefs, a

quarterly sample church calendar, a plan of preaching for four weeks (with sermon briefs), and eight orders of worship.

6. Fulfill Mentorship Hours, Meetings and Reports.

The student will be required to meet the requirements of the mentorship, including a minimum of serving 45 hours in the ministry setting during the semester. These specified hours do not include the weekly scheduled times for worship and Bible study. The student will meet with the mentor each week to discuss personal and ministry issues and hours worked. The student will submit weekly reports of the mentorship and ministry experiences. The reports should be two paragraphs with one paragraph devoted to the mentorship experiences of the week and one paragraph devoted to the ministry experiences of the week.

EXAMS

There will be a Mid-term Exam and a Final Exam. The Mid-term Exam will cover class lectures and discussions as well as related chapters from *The Pastor's Handbook One Size Doesn't Fit All* and *Equipped for Good Work*. The Final Exam will involve class lectures and discussions as well as related chapters from *The Pastor's Handbook* and *Equipped for Good Work*. The professor will give instructions for preparing for the Mid-term and Final Exam.

Evaluation of Grade

Congregational Analysis	10%
Mid-Term Exam	10%
Theology Paper	10%
Philosophy Paper	10%
Major Ministry Assignment	20%
Mentorship Hours and Meetings	20%
Final Exam	20%

Assignments turned in past the date and time due will incur a late penalty of ten points, per week, which will be deducted from the assignment grade. Assignments will not be accepted more than one week past the date due without permission from the professor. Assignments must be properly submitted on Canvas.

Attendance Policy

Online and Mentoring Classes: Students are expected to engage regularly with course content through the learning management system and other course delivery methods. Students who fail to participate consistently in course activities may receive a grade of "F" for the course.

Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. www.NOBTS.edu/itc/- Email for general technical questions/support requests.
2. Selfserve@nobts.edu- Email technical questions/support requests with the Selfserve.nobts.edu or My.nobts.edu site (Access to online registration, financial account, online transcript, Faculty portal, etc.)

3. Canvas@nobts.edu Click on the “Help” button for technical questions/support requests regarding the NOBTS Canvas System. You can also email questions to Canvas.nobts.edu / nobts.instructure.com.
4. Bluejeanshelpdesk@nobts.edu - Email technical questions/support requests with Bluejeans and NOBTS Bluejeans classrooms (On and Off-Campus).
5. TelephoneHelpDesk@nobts.edu- Email technical questions/support requests with the NOBTS Nextiva Phone system.

[504.816.8180](tel:504.816.8180) - Call for any technical questions/support requests. (Currently available Mon-Thurs 7:00am-9:00pm & Fri 7:00-7:00pm Central Time).

Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Course Schedule (Schedule and Assignments may be subject to change):

Week	Topic	Weekly Assignments View Video and PowerPoints Mentor Meeting w/ Report
1 (Jan. 17)	Call to Pastoral Ministry	McIntosh – Ch 1-3 Cothen – Ch I Bisagno – Ch 12
2 (Jan. 23)	Character Matters	McIntosh – Ch 4-6 Bisagno – Ch 13-19, 33-37
3 (Jan 30)	Family Matters	McIntosh – Ch 7-9 Bisagno – Ch 20-21
4 (Feb. 6)	The Office of Pastor and Church Governance	McIntosh – Ch 10-12 Bisagno – Ch 1-4
5 (Feb. 13)	Elders, Deacons and Leadership	CONGREGATIONAL ANALYSIS: DUE FEB 17 Bisagno – Ch 5-9, 49-55 Cothen – Ch XII-XIV

6 (Feb. 20)	Baptism	Bisagno – Ch 74 Cothen – pp 167-170
7 (Mar. 27)	The Lord's Supper	Bisagno – Ch 75 Cothen – pp 171-173
8 (Mar. 6)	Pastoral Counseling	Bisagno – Ch 43 Cothen – pp 75-76 MID-TERM EXAM: MARCH 10
(Mar 13-17)	Spring Break	
9 (Mar. 20)	Weddings	Bisagno – Ch 44 Cothen – Ch VII THEOLOGY PAPER: DUE MARCH 24
10 Mar. 27)	Hospital, Grief and Funerals	Bisagno – Ch 39-42 Cothen – pp 34-36, 74-75, 152-166
11 (Apr. 3)	Vision Casting	Bisagno – Ch 49-64 Cothen – pp 174-218
12 (Apr. 10)	Ordination and Licensure	Bisagno – Ch 134 PHILOSOPHY PAPER: DUE APRIL 14
13 (Apr. 17)	Conflict Resolution	Bisagno – Ch 10, 84, 115, 126 Cothen – pp 267-268
14 (Apr. 24)	Starting/Finishing Well	Bisagno – Ch 30-31 Cothen – Ch IV MAJOR MINISTRY ASSIGNMENT DUE MAY 1
15 (May 1)	Special Challenges	FINAL EXAM MAY 5

Selected Bibliography

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Anthony, Michael J. And James Estep, Jr. *Management Essentials for Christian Ministries*. Nashville: Broadman and Holman, 2005.

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- Brubaker, David R. *Promise and Peril: Understanding and Managing Change and Conflict in Congregations*. Herndon, VA: The Alban Institute, 2009.
- Bullard, George W., Jr. *Every Congregation Needs a Little Conflict*. St. Louis: Chalice Press, 2008.
- Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.
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- Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.
- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
- Furlong, Gary T. *The Conflict Resolution Toolbox*. Ontario, Canada: Jossey-Bass, 2005.
- Gerkin, Charles V. *An Introduction to Pastoral Care*. Nashville: Abingdon Press, 1997.
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- Hellerman, Joseph H. When the Church Was a Family. Nashville: B & H Academic, 2009.
- Hester, Dennis J. Pastor, We Need to Talk! Shelby, NC: His Way Publishing, 2001.
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- The Official Rule Book for the New Church Game. Nashville: Broadman Press, 1990.
- Hiscox, Edward T. The Star Book for Ministers, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Hobbs, J. R. The Pastor's Manual. Nashville: Broadman Press, 1962.
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- Tidball, Derek. *Ministry by the Book: New Testament Patterns for Pastoral Leadership*. Downers Grove, IL: IVP Academic, 2008.
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- Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.

Wofford, Jerry C. Transforming Christian Leadership: 10 Exemplary Church Leaders. Grand Rapids: Baker Books, 1999.

Websites:

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alban.org
combackchurches.com
churchcentral.com
healthychurches.org
refocusing.org
pastors.com

sbclife.com
epicteam.org/resources
nextlevel-leadership.com
preaching.com
leaderlinks.com
guidestone.org
emergingchurch.org
imb.org
namb.net
sbc.net
lifeway.com
leavellcenter.com
churchfinancialservices.org
theamericanchurch.org
christianitytoday.com

WEEKLY MENTOR REPORT
PATH 5331 – Pastoral Ministry (Mentoring)
Spring 2023 – Dr. Tolbert

Week # _____

Topic: _____

Discussion Questions with Discussion:

Ministry Involvement:

SERMON BRIEF

Name _____

Title: (A brief phrase or sentence reflecting the sermon subject.)

Text: (Bible passage.)

Primary Audience: (The primary target of the text; i.e., *Salvation, Fellowship, or General.*)

C.I.T.: (Central Idea of the Text: A *15-18* word past-tense statement interpreting what the text meant then.)

Proposition: (A *15-18* word present-tense application of the C.I.T.)

Purpose: (A brief statement of what the preacher wants the listeners to know or do in response to the message.)

Outline: (Two or more words, phrases, or sentences which describe the structure of the text. This will include *major divisions, sub-points, transitional statements, and conclusion statement*)

PATH5331 Final Exam Grading Rubric

Note: this rubric is for faculty, adjunct faculty, graders, & students.

Student:_____

Total Points for the Assignment:_____

Late Submission Penalty Assessed:_____

Grade for the Assignment:_____

Grading Rubric for the Final Exam Assignment of PATH5331 Pastoral Ministry

Criteria	Points Possible	Points Earned
Identified new & helpful content & concepts & discussed how helpful	20 points	
Discussed how the major ministry assignment option chosen helped the student's capability to shepherd others	20 points	
Described key characteristics of effective shepherding & discussed why they are key	30 points	
Selected two syllabus Student Learning Outcomes & discussed what course content helped the student to achieve the two outcomes	30 points	
		Total:

NOBTS Grading Points Scale:

A: 93-100

B: 85-92

C: 77-84

D 70-76

F: 69 and below