



Current Student FAQs

How many classes do I have to take each semester?

-You must be registered for at least one regular semester course plus the Caskey Practicum each semester. Your class(es) can be in any of the available formats (on campus, extension center, online, mentoring, or workshop that fall during the semester)

Do I register myself for the Practicum course?

-No. The registrar's office will place you in the Practicum each semester. You are required to take the Practicum every semester (except for graduate students the semester they take Supervised Ministry 1).

Who should I contact for questions concerning the Practicum course?

-Your professor or grader will be able to assist you with questions concerning the class.

When are thank-you notes due?

-Each year thank you notes are due August 31st. Students entering Caskey for the Spring, must also submit a thank you note by January 25th for their first semester only.

Do I need to reapply for the Caskey Scholarship each semester?

-Once you are awarded Caskey, you are required to keep us updated. Students must fill out the *Update Form* for each Academic Year (due April 30).

Once awarded, the Caskey scholarship will stay with you until:

- A. You graduate
- B. You no longer qualify for the scholarship (change to a ministry position in a non-qualifying church)
- C. You fail the Practicum
- D. You do not register for at least one course for the semester
- E. You fail to submit the Update Form

Does Caskey cover summer courses, workshops, or BCP tests?

-Yes! For any course that is outside the normal semester schedule, students must fill out the form “Course Registration Form” on our website under the “Current Recipients” tab. This form notifies us and the business office to apply the appropriate funds to your student account.

What happens if I need to withdraw from a course after the drop/add date?

-Students must fill out the “Course Withdrawal Notification” form on our website under the “Current Recipients” tab. Students are responsible for paying fees and any owed tuition for withdrawn courses.

Does Caskey cover my stays at PGH for classes?

-We cover 1 night stay for out of town students doing once-a-month hybrid courses *only*. Please fill out the form “Providence Guest House Request” under the “Current Recipients” tab on our website.

Does Caskey pay for books?

-No, the Caskey Scholarship only covers tuition and tuition related registration fees.

Does Caskey pay for Drop/Add fees?

-No, you are responsible for any drop/add fees.

What do I need to do the semester before I graduate?

-You will need to fill out the “Graduation Form” under the “Current Recipients” tab on our website. The forms are due February 29th for May graduation and September 30th for December graduation. You will also need to fill out the appropriate graduation forms with the registrar’s office.

I am about to graduate Leavell College. Will Caskey automatically transfer with me to my Masters Degree?

-No. You must reapply through the normal application process. Please plan ahead and fill out the Caskey Scholarship Application the semester before you graduate Leavell. We look favorably upon our previous applicants, but we cannot guarantee you will receive the scholarship again. (Deadlines: June 15th for Fall and November 15th for Spring).