CESE 8312 Special Event in Children’s Ministry
New Orleans Baptist Theological Seminary
Professional Doctoral Seminar
Heart of Child Conference: March 6-7, 2020

Donna B. Peavey, BS, MRE, ThM, PhD
Professor of Christian Education
Director of Management and Training, ELC
Office: (504) 282-4455 ext.3741 Dodd: 109
dpeavey@nobts.edu

Mission Statement
The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus
The seminary has five core values. The focal core value for 2019-2020 is spiritual vitality - We are a worshiping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. This course supports the five core values of the seminary.

Curriculum Competencies
All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple-Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are:
1. Interpersonal relationships: To perform pastoral care effectively, with skills in communication and conflict management.
2. Spiritual and Character Formation: To provide moral leadership by modeling and mentoring Christian character and devotion.
3. Disciple-Making: To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.

Course Description
The purpose of this course is to expose the student to points of interest in and models for contemporary children’s ministry through attendance at a national children’s ministry conference.
**Student Learning Outcomes**

At the conclusion of the course, learners will be able to demonstrate:

1. an understanding of trends, points of interest, and models for contemporary children’s ministry.
2. an appreciation for quality children’s ministry through the local church.
3. skill in evaluating a local church’s children’s ministry regarding specific topics.

**Textbooks**


**Course Teaching Methodology**

Students will attend Heart of the Child Conference, participate in all sessions, and complete individual learning assignments.

**Course Requirements**

**Pre-Conference Requirement**

1. **Required Text Summaries (5% each = 20%)**

   Due: March 6

   Write a summary for each text which includes:

   - an annotated bibliography (one paragraph), including a complete bibliographic entry;
   - a minimum of ten talking points - key ideas, observations, insights, and criticisms that show you have thought seriously and critically about the text;
   - ways in which you can apply principles gleaned from the text in your ministry context.

   This assignment is to be submitted to Assignments on Blackboard. *This assignment is related to SLO #1 and #3.* Seminar Requirements

2. **Attendance at Heart of the Child Conference**

   Register for the conference at [www.heartofthechild.net](http://www.heartofthechild.net). When registering for the conference, use the code STUDENT and your conference fee is $29.00. Attend all HOC sessions and record thorough notes on all sessions attended for use in a post-seminar assignment. Meet with the professor at a time and location to be announced. Submit a statement of your attendance, including the title of each session. **Due: April 5**
Post-Conference Requirements

3. Annotated Bibliography (15%)  
Due: April 5  
Prepare an Annotated Bibliography of 20 resources related to the conference session attended and following How to Prepare an Annotated Bibliography, which is posted on Blackboard. This bibliography should include books and other resources. This assignment is related to SLO #1.

4. Integrated Paper (40%)  
Due: April 5  
Write a 10 to 12-page paper relating principles learned or affirmed through the readings and attendance at the conference, and your children’s ministry experience. Develop a list of personal opinions regarding the topic(s). Start your integrative paper with the word "I." Use "I" frequently as you work through the paper, expressing your current position. The paper should include a review the literature and an analysis, synthesis and evaluation of information on the topic and your original thoughts and ideas on the topic which are based upon experience and available evidence.

The integrated paper begins with a brief introduction to the area(s) of interest and focuses the reader’s attention on the issue and background of the problem. This brief introduction leads the writer into a review of each of the pertinent areas that must be explored to gain an understanding of the many facets associated with the subject of interest. Provide logical transitions from one pertinent area to another, through which the reader will see the “larger picture.” Tip: When writing the paper, use key phrases, such as "for example," "as a result of," "another idea that supports my view is," "an opposite view is," and "a different perspective is," which are all good transitional phrases. Such phrases provide coherence by helping the reader (in this case your professor), to understand the relationship between ideas, and they shed light on the flow of your discussion.

For each pertinent content area include:
  o Problem/topic identification: What is your topic and why?
  o Literature review: Focus on potentially relevant sources.
  o Data evaluation: Determine the merit, worth, significance of the data.
  o Data analysis. Determine if the sources are congruent with primary sources.
  o Presentation: Synthesize to develop an understanding, model, or process. This assignment is related to SLO #2.

5. Ministry Evaluation (25%)  
Due: April 5  
Evaluate your church’s children’s ministry in light of your understanding of specific topics developed through readings, conference sessions attended, the Integrated Paper, and ministry experience. Include the titles of the conferences attended in the introduction to the evaluation. Make recommendations for your ministry context and provide a rationale for each recommendation. This assignment is related to SLO #3.

Evaluation of Grade

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<thead>
<tr>
<th>Required Text Summaries</th>
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<tbody>
<tr>
<td>Annotated Bibliography</td>
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<tr>
<td>Integrated Paper</td>
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<td>Ministry Evaluation</td>
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**Course Policies**

**Academic Policies:** Academic policies relating to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: *New Orleans Baptist Theological Seminary Graduate Catalog.*

**Absences:** Absences are not permitted. You must see the Associate Dean for any exception to this policy.

**Academic Honesty Policy:** All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

**Assignment Formatting:** Unless otherwise noted, all assignments are to be created in Turabian format. All written assignments must be Word documents, written in third person unless otherwise instructed, and created in 12 pt. Times New Roman font. PDFs will be accepted.

**Assignment Grading:** Assignments requiring grading will be returned to the student within a reasonable period of time. Student feedback on graded assignments will be provided through the grading rubric located in the student’s Blackboard Grade Book. The student will find comments in the grading rubric, as well as on graded paper assignments.

**Assignment Submission:** All assignments are to be submitted to Blackboard by 11:59 p.m. of the due date unless otherwise indicated. Do not send files as attachments via email to the professor. For technical reasons, this mode of file transmission is extremely inefficient.

**Cell phones:** Phones must be silenced during class time. The use of a cell phone for the purposes of texting, email or other social media is not permitted. Anyone who is observed text messaging or using an electronic device during class may be asked to drop the course.

**Classroom Decorum:** Your participation is required for every session. You are expected to:

- Come to the sessions with a constructive point of view, prepared to interact with the readings and resources related to the course topic.
- Dress appropriately and in accordance with the NOBTS Student Handbook.
- Turn off cell phones and not accept any calls and/or text messages during class.
- Utilize laptops and other technology for class purposes only.
- Maintain confidentiality when someone shares personal information.

**Grading Scale:** Your final grade will be based on your total accumulation of points as indicated under the *Assignments and Evaluation Criteria* section of this syllabus according to the grading scale in the NOBTS 2013-2014 catalog.

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<tr>
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<tr>
<td>A</td>
<td>93-100</td>
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<td>B</td>
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<td>C</td>
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<td>D</td>
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<td>F</td>
<td>69 and below</td>
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Laptops: Laptops may be used in class only for taking notes and other activities assigned by the professor. Other activities are strictly prohibited. Laptops may not be open during presentations unless requested by the presenter. Anyone observed using a laptop in a way that violates this policy may be asked to drop the course.

Late Assignments: Late assignments will not be accepted unless an extreme situation occurs. Approval to submit a late assignment must be obtained.

Netiquette: Netiquette refers to appropriate online behavior in Blackboard or other online discussions. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Plagiarism: NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Recording Policy: Recordings of class, including any audio and/or video recordings, regardless of the media or format, and regardless of the intended or actual use, are not permitted without prior written permission of the professor. The class will be notified in advance should any such recording be approved. This policy is intended to protect the privacy of the students.

Revision of the Syllabus: The course syllabus is not a legal contract. Any syllabus revision will be preceded by a reasonable notice to students. The standards and requirements set forth in this syllabus may be modified at any time by the professor. Notice of such changes will be by announcement in class or by email notice.

Withdrawal from the Course: The administration has set deadlines for withdrawal. These dates and times are published in the academic calendar. Administration procedures must be followed. You are responsible to handle withdrawal requirements. A professor can’t issue a withdrawal. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in the course if you choose not to attend once you are enrolled.

Additional Information

Blackboard and SelfServe: You are responsible for maintaining current information regarding contact information on Blackboard and SelfServe. The professor will utilize both to communicate with the class. Blackboard and SelfServe do not share information so you must update each. Assignment grades will be posted to Blackboard.

Correspondence with the Professor: Every effort is made to respond to emails and phone calls within 24-48 hours, excluding weekends. Please feel free to contact the professor(s) with any question you may have regarding this course.
Help for Writing Papers at “The Write Stuff”
This is the official NOBTS Writing Center online help site for writing academic papers and essays. [http://www.nobts.edu/writing/default.html](http://www.nobts.edu/writing/default.html). You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines. You will also find language fonts for Greek and Hebrew.

**NOBTS Emergency Text Messaging Service:** Once you have established a SelfServe account you may sign up for the NOBTS emergency text messaging service by going to [http://nobts.edu/NOBTSEmergencyTextMessage.html](http://nobts.edu/NOBTSEmergencyTextMessage.html).

**Special Needs:** If you need an accommodation for any type of disability, please set up a time to meet with the professor(s) to discuss any modifications that you may need and we are able to provide.

**Student Wellness:** Take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your academic and ministry goals and cope with stress. All of us benefit from support during times of struggle. Helpful resources are available on campus and an important part of the seminary experience is learning how to ask for help. Asking for support sooner rather than later is almost always helpful. If you or anyone you know experiences any academic stress, difficult life events, or feelings like anxiety or depression, we strongly encourage you to seek support. The Dean of Students office is here to help and may be contacted at 282-4455, ext.3283 or deansec@nobts.edu. The Leeke Magee Christian Counseling Center may be contacted at 504-816-8004 or lmccc@nobts.edu. Consider reaching out to a friend, faculty or family member you trust for help getting connected to the support that can help.

**Technical Support:** For assistance regarding technology, consult ITC (504-816-8180) or the following websites:
- [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support request for help with the site (Access to online registration, financial account, online transcript, etc.).
- [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard System.
- [Student Bb Help](http://www.nobts.edu/studentbbhelp) - Visit for student assistance in using Blackboard.
- [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) – Email for general technical questions/support requests.
- [www.NOBTS.edu/itc/](http://www.nobts.edu/itc/) - View general NOBTS technical help information on this website.
### Student Services

This is a partial list of NOBTS student services available to all students, no matter your delivery system or location. If you have questions or do not see what you need here, please refer to [www.nobts.edu/studentservices](http://www.nobts.edu/studentservices), email us at studentservices@nobts.edu, or call the Dean of Students office at 800-662-8701, ext. 3283. We are glad to assist you!

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<th>Need</th>
<th>Email</th>
<th>Phone</th>
<th>Web Page</th>
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<tr>
<td>Advising – Graduate Program</td>
<td><a href="mailto:studentservices@nobts.edu">studentservices@nobts.edu</a></td>
<td>504.282.4455 x3312</td>
<td><a href="http://www.nobts.edu/registrar/default.html">www.nobts.edu/registrar/default.html</a> #advising</td>
</tr>
<tr>
<td>Advising – Undergraduate Program</td>
<td><a href="mailto:lcadminasst@nobts.edu">lcadminasst@nobts.edu</a></td>
<td>504.816.8590</td>
<td><a href="http://www.nobts.edu/LeavellCollege">www.nobts.edu/LeavellCollege</a></td>
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<tr>
<td>Church Minister Relations (for ministry jobs)</td>
<td><a href="mailto:cmr@nobts.edu">cmr@nobts.edu</a></td>
<td>504.282.4455 x3291</td>
<td><a href="http://www.nobts.edu/CMR">www.nobts.edu/CMR</a></td>
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<tr>
<td>Financial Aid</td>
<td><a href="mailto:financialaid@nobts.edu">financialaid@nobts.edu</a></td>
<td>504.282.4455 x3348</td>
<td><a href="http://www.nobts.edu/financialaid">www.nobts.edu/financialaid</a></td>
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<tr>
<td>PREP (help to avoid student debt)</td>
<td><a href="mailto:Prepassistant1@nobts.edu">Prepassistant1@nobts.edu</a></td>
<td>504.816.8091</td>
<td><a href="http://www.nobts.edu/prep">www.nobts.edu/prep</a></td>
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<tr>
<td>Gatekeeper NOBTS news</td>
<td><a href="mailto:pr@nobts.edu">pr@nobts.edu</a></td>
<td>504.816.8003</td>
<td><a href="http://nobtsgatekeeper.wordpress.com">nobtsgatekeeper.wordpress.com</a></td>
</tr>
<tr>
<td>Information Technology Center</td>
<td><a href="mailto:itsupport@nobts.edu">itsupport@nobts.edu</a></td>
<td>504.816.8180</td>
<td><a href="http://selfserve.nobts.edu">selfserve.nobts.edu</a></td>
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<tr>
<td>Help with Blackboard</td>
<td><a href="mailto:blackboardhelpdesk@nobts.edu">blackboardhelpdesk@nobts.edu</a></td>
<td>504.816.8180</td>
<td><a href="http://nobts.blackboard.com">nobts.blackboard.com</a></td>
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<td>Library</td>
<td><a href="mailto:library@nobts.edu">library@nobts.edu</a></td>
<td>504.816.8018</td>
<td><a href="http://www.nobts.edu/Library">www.nobts.edu/Library</a></td>
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<td>Online library resources</td>
<td><a href="mailto:library@nobts.edu">library@nobts.edu</a></td>
<td>504.816.8018</td>
<td><a href="http://www.nobts.edu/research-links/default.html">http://www.nobts.edu/research-links/default.html</a></td>
</tr>
<tr>
<td>Writing and Turabian style help</td>
<td><a href="mailto:library@nobts.edu">library@nobts.edu</a></td>
<td>504.816.8018</td>
<td><a href="http://www.nobts.edu/writing/default.html">http://www.nobts.edu/writing/default.html</a></td>
</tr>
<tr>
<td>Guest Housing (Providence Guest House)</td>
<td><a href="mailto:ph@nobts.edu">ph@nobts.edu</a></td>
<td>504.282.4455 x4455</td>
<td><a href="http://www.provhouse.com">www.provhouse.com</a></td>
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<tr>
<td>Student Counseling</td>
<td><a href="mailto:lmccc@nobts.edu">lmccc@nobts.edu</a></td>
<td>504.816.8004</td>
<td><a href="http://www.nobts.edu/studentservices/counseling-services.html">www.nobts.edu/studentservices/counseling-services.html</a></td>
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<tr>
<td>Women’s Programs</td>
<td><a href="mailto:womensacademic@nobts.edu">womensacademic@nobts.edu</a></td>
<td>504.282.4455 x3334</td>
<td><a href="http://www.nobts.edu/women">www.nobts.edu/women</a></td>
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For additional library resources in your state, check [http://www.nobts.edu/library/interlibrary-loan.html](http://www.nobts.edu/library/interlibrary-loan.html)

- GALILEO for Georgia students
- LALINC for Louisiana students
- Florida Virtual Library ([http://www.flelibrary.org/](http://www.flelibrary.org/)) for Florida students
- Interact with us online at –

[TWITTER.COM/NOBTS](http://TWITTER.COM/NOBTS)  [INSTAGRAM.COM/NOBTS](http://INSTAGRAM.COM/NOBTS)  [FACEBOOK.COM/NOBTS](http://FACEBOOK.COM/NOBTS)

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