



CESE8304 Leadership in the Local Church
New Orleans Baptist Theological Seminary
ETCH Conference - LifeWay Christian Resources
Forest Hills Baptist Church, 2101 Old Hickory Blvd
Nashville, TN
October 11-12, 2021

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Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Course Description

Students will increase their personal awareness and enhance professional skills for leading local church ministry through a special event. The seminar is held in conjunction with a special church leadership conference. Students will choose from a comprehensive selection of workshops. Students can choose one specific course of study or sample a variety of training experiences. In addition to attending these conference sessions, students will complete designated course requirements.

ETCH Conference Information

- **General Conference Information:** ETCH (Equipping the Church and Home) Family Ministry Conference 2021, a LifeWay event, will help equip and inspire kids ministry, student ministry, family ministry, and next gen ministry leaders. The conference may be attended virtually or in person. Capacity for the in-person event is limited. Conference information may be found at <https://etchconference.com/>
- **Conference Fee:** In addition to registering and paying for the seminar, you must register and pay for the ETCH Conference.
- **Housing and Meals:** All travel, food, and room costs are your responsibility. Hotel information may be found at <https://etchconference.com/> Note: Lunch is included in the conference registration.

Student Learning Outcomes

At the conclusion of this seminar students should be able to demonstrate an understanding of:

1. current issues of leadership responsibilities in the local church.
2. ways to enhance specific ministries in the local church.
3. how to develop leaders in the local church.
4. concepts of leadership in the local church.

Required Textbooks

- Dean, Jody & Hal Stewart eds. *Together We Equip*. Bloomington, IN: Westbow Press. 2018. ISBN-13: 978-1973619635. Kindle edition available.
- Gieger, Eric and Kevin Peck, *Designed to Lead: The Church and Leadership Development*. Nashville, TN: B & H Publishing, 2016. ISBN-13: 978-1433690242. Kindle edition available.
- Witt, Lance. *High Impact Teams: Where Healthy Meets High Performance*. 2018. ISBN-13: 978-0801075681. Kindle edition available.

Select one of the following:

- Alford, Tim. *Leadership 101: Your Go-to Guide for Leading Youth and Children's Ministries into a Brighter Future*. London, UK: SPCK Publishing, 2021. ISBN: 978-0281086078. Kindle edition available.
- Baddy, Ken. *Breathing Life into Sunday School*. Nashville, TN: LifeWay Press, 2019. ISBN-978-1535967211.
- Olson, David. *Discovering Your Leadership Style: The Power of Chemistry, Strategy, and Spirituality*. Downers Grove, IL: IVP Books, 2014. ISBN: 978-0830841134.
- Parr, Steve, and Dan Kassis. *The Coffee Shop that Changed a Church*. Grand Rapids, MI: Kregel Publishers, 2014. ISBN-13: 978-1940269078. Kindle edition available.

Secondary Text

Select a text written or recommended by a conference leader to use in a post-seminar assignment (See Post-Seminar Requirements). Email the professor at dpeavey@nobts.edu to obtain approval of the text.

Course Methodology

Students attend a selected conference, participate in all sessions, and complete individual learning assignments.

Format

This course requires attendance (virtual or in-person) at the selected conference.

Assignments and Evaluation Criteria

Pre-Seminar Requirements

QQTP - Questions, Quotations & Talking Points (20%)

Due: October 11, 2021

In response to each of the required texts (4), write a one-page paper for each, including each of the following:

- Questions:
Note the points at which a question comes to mind as you read. For each text, write one thoughtful question that invites analysis, synthesis, or evaluation of the material, or makes connections between the readings and previous readings.
- Quotation:
For each text, select a quotation that is especially pertinent or relevant to the main points of the readings. The quotation should be neither too short (1-2 lines), nor too long (10-12 lines). Cite the source.

- **Talking Points:**
Write at least 10 talking points for each text that cover several different topics and show that you have thought seriously and critically about the readings. You do not need to answer your question here, but you may talk about it if you wish. A rubric for this assignment is posted on Blackboard. Post the assignment to the designated Discussion Board and Assignments on Blackboard. *This assignment is related to Student Learning Outcomes #1 - #4.*

Seminar Requirements

Attendance: (30%)

Due: October 7-9, 2019

Attend all scheduled program events as well as all seminar sessions. Take thorough notes on all sessions attended for use in post-seminar assignments.

Post-Seminar Requirements

Assessment Paper: (20%)

Due: October 29, 2021

Assess your leadership style and current ministry in light of the assigned readings and insights gained through the conference. Write a 6 to 7-page paper with the following sections:

Section one: (3 pages): Your leadership style – areas of strength and need for improvement

Section two: (3-4 pages): Your current ministry - give particular attention to ministry strengths and weaknesses. Consider areas that leadership approaches or leadership development could impact the future of the ministry. *This assignment is related to Student Learning Outcomes #1, #2, and #4.*

Contemporary Issues Paper: (20%)

Due: November 9, 2021

Write a 6 to 8-page paper regarding selected issues addressed at the conference. Present the implications of those issues for your current ministry setting. Include at least three key ideas or strategies that you will initiate in your ministry context to address the issues presented. Include any necessary citations and a bibliography. *This assignment is related to Student Learning Outcomes #1 and #2.*

Secondary Text Book Summary: (10%)

Due: November 16, 2021

Write a summary of the selected secondary text. Include at least one page of application suggestions for a local ministry context. Refer to [How to Write a Book Summary, Step-by-Step](#). Summaries should be submitted in pdf format on the designated Discussion Board and in Assignments on Blackboard by due date. *This assignment is related to Student Learning Outcome #2.*

Seminar Evaluation

Talking Points (4)	20%
Conference Attendance	30%
Assessment Paper	20%
Contemporary Issues Paper	20%
Book Summary	<u>10%</u>
	100%

Seminar Schedule

Students must participate in all scheduled main sessions and breakout sessions.

Course Policies

Academic Policies: Academic policies relating to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [New Orleans Baptist Theological Seminary Graduate Catalog](#).

Absences: Absences are not permitted.

Academic Honesty Policy: All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Assignment Formatting: Unless otherwise noted, all assignments are to be created in Turabian format. All written assignments must be Word documents, written in third person unless otherwise instructed, and created in 12 pt. Times New Roman font. PDFs will be accepted.

Assignment Grading: Assignments requiring grading will be returned to the student within a reasonable period of time. Student feedback on graded assignments will be provided through the grading rubric located in the student's Blackboard Grade Book. The student will find comments in the grading rubric, as well as on graded paper assignments.

Assignment Submission: All assignments are to be submitted to Blackboard by 11:59 p.m. of the due date unless otherwise indicated. Do not send files as attachments via email to the professor. For technical reasons, this mode of file transmission is extremely inefficient.

Cell phones: Phones must be silenced during class time. The use of a cell phone for the purposes of texting, email or other social media is not permitted. Anyone who is observed text messaging or using an electronic device during class may be asked to drop the course.

Classroom Decorum: Your participation is required for every session. You are expected to:

- Come to the sessions with a constructive point of view, prepared to interact with the readings and resources related to the course topic.
- Dress appropriately and in accordance with the NOBTS Student Handbook.
- Turn off cell phones and not accept any calls and/or text messages during class.
- Utilize laptops and other technology for class purposes only.
- Maintain confidentiality when someone shares personal information.

Grading Scale: A 93-100 B 85-92 C 77-84 D 70-76 F 69 and below

Laptops: Laptops may be used in class only for taking notes and other activities assigned by the professor. Other activities are strictly prohibited. Laptops may not be open during presentations unless requested by the presenter. Anyone observed using a laptop in a way that violates this policy may be asked to drop the course.

Late Assignments: Only under extreme circumstances, and with prior approval, will a late assignment be accepted. Late assignments will be assessed an initial 10 percent penalty and 1 percent for each day after the due date (i.e. 10/1 points for a 100-point assignment, 3/.3 points for a 30 point assignment). No assignments will be accepted more than two weeks after the original due date. Missed presentations may not be made up.

Netiquette: Appropriate Online Behavior: Each student is expected to demonstrate appropriate Christian behavior when working online. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Plagiarism: A high standard of personal integrity is expected of all students. Copying another person's work, submitting downloaded material without proper references, submitting material without properly citing the source, submitting the same material for credit in more than one course, and other such forms of dishonesty are strictly forbidden. *Although anything cited in three sources is considered public domain, we require that all sources be cited.* Any infraction will result in failing the course. Any infraction will be reported to the Dean of Students for further action.

Recording Policy: Recordings of class, including any audio and/or video recordings, regardless of the media or format, and regardless of the intended or actual use, are not permitted without prior written permission of the professor. The class will be notified in advance should any such recording be approved. This policy is intended to protect the privacy of the students.

Revision of the Syllabus: The course syllabus is not a legal contract. Any syllabus revision will be preceded by a reasonable notice to students. The standards and requirements set forth in this syllabus may be modified at any time by the professor. Notice of such changes will be by announcement in class or by email notice.

Withdrawal from the Course: The administration has set deadlines for withdrawal. These dates and times are published in the academic calendar. Administration procedures must be followed. You are responsible to handle withdrawal requirements. A professor can't issue a withdrawal. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in the course if you choose not to attend once you are enrolled.

Additional Information

Blackboard and CampusNexus Student (CNS): You are responsible for maintaining current information regarding contact information on Blackboard and CNS. The professor will utilize both to communicate with the class. Blackboard and CNS do not share information so you must update each. Assignment grades will be posted to Blackboard. You will be need to enroll in the course on Blackboard.

Correspondence with the Professor: Every effort is made to respond to emails and phone calls within 24-48 hours, excluding weekends. Please feel free to contact the professor(s) with any question you may have regarding this course.

NOBTS Emergency Text Messaging Service: Sign up for the NOBTS emergency text messaging service at <http://nobts.edu/NOBTSEmergencyTextMessage.html>

Office Hours: Hours are posted outside the office door. Email the professor to arrange a meeting outside of posted hours.

Student Wellness: Take care of yourself. Do your best to maintain a healthy lifestyle this semester by eating well, exercising, getting enough sleep and taking some time to relax. This will help you achieve your academic and ministry goals and cope with stress. All of us benefit from support during times of struggle. Helpful resources are available on campus and an important part of the seminary experience is learning how to ask for help. Asking for support sooner rather than later is almost always helpful. If you or anyone you know experiences any academic stress, difficult life events, or feelings like anxiety or depression, we strongly encourage you to seek support. The Dean of Students office is here to help and may be contacted at 282-4455, ext.3283 or deansec@nobts.edu. The Leeke Magee Christian Counseling Center may be contacted at 504-816-8004 or lmccc@nobts.edu. Consider reaching out to a friend, faculty or family member you trust for help getting connected to the support that can help.

Technical Support: Need technical assistance? Contact the ITC today:

BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com.

ITCSupport@nobts.edu - Email for general technical questions/support requests. 504-816-8180. Call for any technical questions/support requests.

www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.If you experience any problems with your Blackboard account you may email BlackboardHelpDesk@nobts.edu or call the ITC at 504-282-4455, ext. 8180..

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