



CESE8304 Leadership in the Local Church
New Orleans Baptist Theological Seminary
Discipleship and Ministry Leadership Division
Fall Trimester: October 7-9, 2019
ETCH Conference
LifeWay Christian Resources, Nashville, TN

Donna B. Peavey, BS, MRE, ThM, PhD
Professor of Christian Education
Office: (504) 282-4455 ext.3741 Dodd: 109
(504) 282-4455
dpeavey@nobts.edu

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church.

Core Values

Annually, the President will designate a core value that will become the focus of pedagogy for the year. For 2019-2020 academic year that Core Value is *Spiritual Vitality* – We are a worshiping community, with both personal spirituality and gathering together as a Seminary for the praise and adoration of God and instruction in His Word.

Curriculum Competencies Addressed

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are:

Disciple Making - To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.

Interpersonal Skills - To perform pastoral care effectively, with skills in communication and conflict management.

Servant Leadership - To serve churches effectively through team ministry

Course Description

Students will increase their personal awareness and enhance professional skills for leading local church ministry through a special event. The seminar is held in conjunction with a special church leadership conference. Students will choose from a comprehensive selection of workshops. Students can choose one specific course of study or sample a variety of training experiences. In addition to attending these conference sessions, students will complete designated course requirements.

ETCH Conference Information

- **General Conference Information:** ETCH Family Ministry Conference 2019, a LifeWay event, will help equip and inspire kids ministry, student ministry, family ministry, and

next gen ministry leaders to not only survive, but to THRIVE. ETCH stands for Equipping the Church and Home. What does it look like to focus on the things that can help us thrive in our ministry? What does it look like for us as ministry leaders to help others thrive? Conference information may be found at <https://etchconference.com/>

- **Conference Fee:** In addition to registering and paying for the seminar, you must register and pay for the ETCH Conference. When registering for the conference, put "etchstudent" in the coupon box, and it will give you 50% off the ticket price of the conference.
- **Housing and Meals:** All travel, food, and room costs are your responsibility. Hotel information may be found at <https://etchconference.com/> Note: Lunch is included in the conference registration.

Student Learning Outcomes

At the conclusion of this seminar students should be able to demonstrate an understanding of:

1. current issues of leadership responsibilities in the local church.
2. ways to enhance specific ministries in the local church.
3. how to develop leaders in the local church.
4. concepts of leadership in the local church.

Required Textbooks

Dean, Jody & Hal Stewart eds. *Together We Equip*. Bloomington, IN: Westbow Press. 2018. ISBN-13: 978-1973619635. Kindle edition available.

Gieger, Eric and Kevin Peck, *Designed to Lead: The Church and Leadership Development*. Nashville, TN: B & H Publishing, 2016. ISBN-13: 978-1433690242. Kindle edition available.

Witt, Lance. *High Impact Teams: Where Healthy Meets High Performance*. 2018. ISBN-13: 978-0801075681. Kindle edition available.

Select one of the following:

Parr, Steve. *Sunday School that Really Works: A Strategy for Connecting Congregations to Communities*. Grand Rapids, MI: Kregel Publishers, 2010. ISBN-13: 978-0825435676. Kindle edition available.

_____. *Sunday School that Really Responds: Wisdom for Confronting 24 Common Sunday School Emergencies*. Grand Rapids, MI: Kregel Publishers, 2011. Kindle edition available.

_____. *Sunday School that Really Excels: Real Life Examples of Churches with Healthy Sunday Schools*. Grand Rapids, MI: Kregel Publishers, 2013. Kindle edition available.

_____. *The Coffee Shop that Changed a Church*. Grand Rapids, MI: Kregel Publishers, 2014. ISBN-13: 978-1940269078. Kindle edition available.

Secondary Text

Select a text written or recommended by a conference leader to use in a post-seminar assignment (See Post-Seminar Requirements). Email the professor at dpeavey@nobts.edu to obtain approval of the text.

Course Methodology

Students attend a selected conference, participate in all sessions, and complete individual learning assignments.

Format

This course requires attendance at a selected conference. Attendance requirements will be posted and sent to students.

Assignments and Evaluation Criteria

Pre-Seminar Requirements

QQTP - Questions, Quotations & Talking Points (20%)

Due: October 7, 2019

In response to each of the required texts (4), write a one-page paper for each, including each of the following:

- **Questions:**
Note the points at which a question comes to mind as you read. For each text, write a thoughtful question that invites analysis, synthesis, or evaluation of the material, or makes connections between the readings and previous readings.
- **Quotation:**
For each text, select a quotation that is especially pertinent or relevant to the main points of the readings. The quotation should be neither too short (1-2 lines), nor too long (10-12 lines). Cite the source.
- **Talking Points:**
Write talking points for each text that show that you have thought seriously and critically about the readings. You do not need to answer your question here, but you may talk about it if you wish. Write at least *10* detailed talking points, covering several different topics from the reading. A rubric for this assignment is posted on Blackboard. Post the assignment to the designated Discussion Board and Assignments on Blackboard. *This assignment is related to Student Learning Outcomes #1 - #4.*

Seminar Requirements

Attendance: (25%)

Due: October 7-9, 2019

Attend all scheduled program events as well as all seminar sessions. Take thorough notes on all sessions attended for use in post-seminar assignments.

Post-Seminar Requirements

Assessment Paper: (20%)

Due: October 25, 2019

Assess your leadership style and current ministry in light of the assigned readings and insights gained through the conference. Write a 6 to 7-page paper with the following sections:

Section one: (3 pages): Your leadership style – areas of strength and need for improvement

Section two: (3-4 pages): Your current ministry - give particular attention to ministry strengths and weaknesses. Consider areas that leadership approaches or leadership development could impact the future of the ministry. *This assignment is related to Student Learning Outcomes #1, #2, and #4.*

Contemporary Issues Paper: (20%)

Due: November 8, 2019

Write a 6 to 8-page paper regarding selected issues addressed at the conference. Present the implications of those issues for your current ministry setting. Include at least three key ideas or strategies that you will initiate in your ministry context to address the issues presented. Include any necessary citations and a bibliography. *This assignment is related to Student Learning Outcomes #1 and #2.*

Secondary Text Executive Summary: (15%)

Due: November 15, 2019

Complete a 4-page Executive Summary handout of the secondary text (template posted on Blackboard.) The summary should include at least one page of application suggestions for a local ministry context. Summaries should be submitted in pdf format on the designated Discussion Board and in Assignments on Blackboard by due date. *This assignment is related to Student Learning Outcome #2.*

Seminar Evaluation

Talking Points (4)	20%
Conference Attendance	25%
Assessment Paper	20%
Contemporary Issues Paper	20%
Book Summary	<u>15%</u>
	100%

Seminar Schedule

Meet with the professor at a place and time to be announced for book discussions and program orientation. Students should expect to participate in discussion regarding the conference theme and textbook readings.

Course Policies

Academic Policies: Academic policies relate to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [New Orleans Baptist Theological Seminary Graduate Catalog](#).

Absences: Absences are not permitted. You must see the Associate Dean, Research Doctoral Programs, for any exception to this policy.

Academic Honesty Policy: All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Assignment Formatting: Unless otherwise noted, all assignments are to be created in Turabian format. All written assignments must be Word documents, written in third person unless otherwise instructed, and created in 12 pt. Times New Roman font. PDFs will be accepted.

Assignment Grading: Assignments requiring grading will be returned to the student within a reasonable period of time. Student feedback on graded assignments will be provided through the grading rubric located in the student's Blackboard Grade Book. The student will find comments in the grading rubric, as well as on graded paper assignments.

Assignment Submission: All assignments are to be submitted to Blackboard by 11:59 p.m. of the due date unless otherwise indicated. Do not send files as attachments via email to the professor. For technical reasons, this mode of file transmission is extremely inefficient.

Cell phones: Phones must be silenced during class time. The use of a cell phone for the purposes of texting, email or other social media is not permitted. Anyone who is observed text messaging or using an electronic device during class may be asked to drop the course

Classroom Decorum: Your participation is required for every session. You are expected to:

- Come to the sessions with a constructive point of view, prepared to interact with the readings and resources related to the course topic.
- Dress appropriately and in accordance with the NOBTS Student Handbook.
- Turn off cell phones and not accept any calls and/or text messages during class.
- Utilize laptops and other technology for class purposes only.
- Maintain confidentiality when someone shares personal information.

Grading Scale: A 93-100 B 85-92 C 77-84 D 70-76 F 69 and below

Laptops: Laptops may be used in class only for taking notes and other activities assigned by the professor. Other activities are strictly prohibited. Laptops may not be open during presentations unless requested by the presenter. Anyone observed using a laptop in a way that violates this policy may be asked to drop the course.

Late Assignments: Late assignments will not be accepted unless an extreme situation occurs. Approval to submit a late assignment must be obtained.

Netiquette: Netiquette refers to appropriate online behavior in Blackboard or other online discussions. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Plagiarism: NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Recording Policy: Recordings of class, including any audio and/or video recordings, regardless of the media or format, and regardless of the intended or actual use, are not permitted without prior written permission of the professor. The class will be notified in advance should any such recording be approved. This policy is intended to protect the privacy of the students.

Revision of the Syllabus: The course syllabus is not a legal contract. Any syllabus revision will be preceded by a reasonable notice to students. The standards and requirements set forth in this syllabus may be modified at any time by the professor. Notice of such changes will be by announcement in class or by email notice.

Withdrawal from the Course: The administration has set deadlines for withdrawal. These dates and times are published in the academic calendar. Administration procedures must be followed. You are responsible to handle withdrawal requirements. A professor can't issue a withdrawal. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in the course if you choose not to attend once you are enrolled.

Additional Information

Blackboard and SelfServe: You are responsible for maintaining current information regarding contact information on Blackboard and SelfServe. The professor will utilize both to communicate with the class. Blackboard and SelfServe do not share information so you must update each. Assignment grades will be posted to Blackboard.

Correspondence with the Professor: Every effort is made to respond to emails and phone calls within 24-48 hours, excluding weekends. Please feel free to contact the professor with any question you may have regarding this course.

Help for Writing Papers at “The Write Stuff”

This is the official NOBTS Writing Center online help site for writing academic papers and essays. <http://www.nobts.edu/writing/default.html> You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines. You will also find language fonts for Greek and Hebrew.

Hurricane/Severe Weather Evacuation: For up-to-date weather information stay tuned to:

- WBSN FM-89.1
- WWL Channel 4
- WWL AM-870
- www.nobts.edu

Mandatory Evacuation: Hurricane season lasts from June 1 to November 30. If the Mayor or the President of NOBTS recommends that you leave the city, then do so. If a mandatory evacuation is called everyone except emergency personnel must leave. Staying on campus is not an option. See the *Student Handbook* for further information regarding hurricane preparedness, evacuation, and shelter.

NOBTS Emergency Text Messaging Service: Once you have established a SelfServe account you may sign up for the NOBTS emergency text messaging service by going to <http://nobts.edu/NOBTSEmergencyTextMessage.html> .

Special Needs: If you need an accommodation for any type of disability, please set up a time to meet with the professor(s) to discuss any modifications that you may need and we are able to provide.

Technical Support: For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

- Selfserve@nobts.edu - Email for technical questions/support request for help with the site (Access to online registration, financial account, online transcript, etc.).
- BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard System.
- [Student Bb Help](#) - Visit for student assistance in using Blackboard.
- ITCSupport@nobts.edu – Email for general technical questions/support requests.
- www.NOBTS.edu/itc/ - View general NOBTS technical help information on this website.

Selected Bibliography

- Boren, M. Scott. *Making Cell Groups Work*, Houston, TX: Cell Group Resources, 2002
- Dean, Jody & Hal Stewart eds. *Together We Equip*. Bloomington, IN: Westbow Press. 2018.
- Donahue, Bill. *Leading Life-Changing Small Groups*. Grand Rapids, MI: Zondervan, 2002
- Donahue, Bill, and Russ G Robinson. *Building a Life-Changing Small Group Ministry*. Grand Rapids, MI: Zondervan, 2012.
- Duewel, Wesley L. *Touch the World Through Prayer*. Grand Rapids: F. Asbury, 1986.
- Edgemon, Roy T. *Leading Discipleship in a Church*. Nashville: Baptist Sunday School Board, 1997.
- Easum, Bill. *The Complete Church Ministry Audit*. Nashville, TN: Abingdon Press, 2006
- Estep, James R., Michael J. Anthony, and Gregg R. Allison. *A Theology for Christian Education*. Nashville: B & H Publishing Group, 2008
- Estep, James R., Mark Maddix. *Practicing Christian Education*. Grand Rapids, MI: Baker Publishing, 2017.
- Gieger, Eric and Kevin Peck, *Designed to Lead: The Church and Leadership Development*. Nashville, TN: B & H Publishing, 2016
- Hawkins, Greg, and Cally Parkinson. *Reveal: Where Are You?* Barrington, IL: Willow Creek Association, 2007

Hemphill, Ken. *Revitalizing the Sunday Morning Dinosaur*. Nashville: Broadman and Holman, 1996.

_____ and Bill Taylor. *Ten Best Practices To Make Your Sunday School Work*. Nashville: LifeWay, 2001.

Hemphill, Ken, and R. Wayne Jones. *Growing an Evangelistic Sunday School*. Nashville: Broadman Press, 1989.

Icenogle, Gareth Weldom. *Biblical Foundation for Small Group Ministry*. Downers Grove: InterVarsity, 1994.

Knight, George R. *Philosophy & Education: An Introduction to Christian Perspective*, 4th ed. Berrin Springs, MI: Andrew University Press, 2006.

Long, Jimmy. *Small Group Leaders' Handbook: The Next Generation*. Downers Grove: InterVarsity, 1995.

Mack, Michael C. *The Synergy Church: A Strategy for Integrating Small Groups and Sunday School*. Grand Rapids: Baker, 1996.

Mallory, Sue. *The Equipping Church: Serving Together to Transform Lives*. Grand Rapids, MI: Zondervan, 2001.

_____ and Brad Smith. *The Equipping Church Guidebook*. Grand Rapids, MI: Zondervan, 2001.

Malphurs, Aubrey. *Advanced Strategic Planning: A New Model for Church and Ministry Leaders*, 2nd ed. Grand Rapids, MI: Baker, 2013.

_____. *Developing a Vision for Ministry in the Twenty-first Century*. Grand Rapids: Baker, 1992.

Mancini, Will. *Church Unique: How Missional Leaders Cast Vision, Capture Culture, and Create Movement*. San Francisco: Jossey-Bass, 2008

Mims, Gene. *Kingdom Principles for Church Growth* (rev.). Nashville: LifeWay, 2001.

Mitchell, Michael. *Leading, Teaching, and Making Disciples: World-Class Christian Education in the Church, School, and Home*. Bloomington, IN: Crossbooks, 2010

Parr, Steve. *Sunday School that Really Works: A Strategy for Connecting Congregations to Communities*. Grand Rapids, MI: Kregel Publishers, 2010.

_____. *Sunday School that Really Responds: Wisdom for Confronting 24 Common Sunday School Emergencies*. Grand Rapids, MI: Kregel Publishers, 2011.

_____. *Sunday School that Really Excels: Real Life Examples of Churches with Healthy Sunday Schools*. Grand Rapids, MI: Kregel Publishers, 2013.

_____. *The Coffee Shop that Changed a Church..* Grand Rapids, MI: Kregel Publishers, 2014.

Rhodes, David. *Cell Church or Traditional?: Reflections on the Church*. Cambridge: Grove, 1996.

Spooner, Bernard M. *Christian Education Leadership: Making Disciples in the 21st Century Church*. Coppell, TX: Christian Leadership Publishing, 2012.

Stetzer, Ed and Thom Rainer. *Transformational Church: Creating a New Scorecard for Congregations*. Nashville: Broadman and Holman, 2010.

Southern, Richard and Robert Norton. *Cracking Your Congregation's Code*. San Francisco Jossey-Bass, 2001.

Taylor, Allan. *Sunday School in HD* Nashville: Broadman and Holman, 2009

Taylor, Bill. *21 Truths, Traditions, and Trends*. Nashville: Convention, 1996.

Warren, Rick. *The Purpose-Driven Church: Growth without Compromising Your Message and Mission*. Grand Rapids: Zondervan, 1995.

White, James Emery. *Rethinking the Church: A Challenge to Creative Redesign in an Age of Transition*. Grand Rapids: Baker, 1997.

Wilson, Darryl. *Disciple-Making Encounters: Revolutionary Sunday School*. Abbotsford, WI: Aneko Press. 2017.

Witt, Lance. *High Impact Teams: Where Healthy Meets High Performance*. 2018

Student Services

This is a partial list of NOBTS student services available to all students, no matter your delivery system or location. If you have questions or do not see what you need here, please refer to www.nobts.edu/student-services, email us at studentservices@nobts.edu, or call the Dean of Students office at 800-662-8701, ext. 3283. We are glad to assist you!

Need	Email	Phone	Web Page
Advising – Graduate Program	studentservices@nobts.edu	504.282.4455 x3312	www.nobts.edu/registrar/default.html#advising
Advising – Undergraduate Program	lcadminasst@nobts.edu	504.816.8590	www.nobts.edu/LeavellCollege
Church Minister Relations (for ministry jobs)	cmr@nobts.edu	504.282.4455 x3291	www.nobts.edu/CMR
Financial Aid	financialaid@nobts.edu	504.282.4455 x3348	www.nobts.edu/financialaid
PREP (help to avoid student debt)	Prepassistant1@nobts.edu	504.816.8091	www.nobts.edu/prep
Gatekeeper NOBTS news	pr@nobts.edu	504.816.8003	nobtsgatekeeper.wordpress.com
Information Technology Center	itcsupport@nobts.edu	504.816.8180	selfserve.nobts.edu
Help with Blackboard	blackboardhelpdesk@nobts.edu	504.816.8180	nobts.blackboard.com
Library	library@nobts.edu	504.816.8018	www.nobts.edu/Library
Online library resources	library@nobts.edu	504.816.8018	http://www.nobts.edu/research-links/default.html
Writing and Turabian style help	library@nobts.edu	504.816.8018	http://www.nobts.edu/writing/default.html
Guest Housing (Providence Guest House)	ph@nobts.edu	504.282.4455 x4455	www.provhouse.com
Student Counseling	lmccc@nobts.edu	504.816.8004	www.nobts.edu/student-services/counseling-services.html
Women’s Programs	womensacademic@nobts.edu	504.282.4455 x3334	www.nobts.edu/women

For additional library resources in your state, check <http://www.nobts.edu/library/interlibrary-loan.html>

- GALILEO for Georgia students
- LALINC for Louisiana students
- Florida Virtual Library (<http://www.flelibrary.org/>) for Florida students
- Interact with us online at –



TWITTER.COM/NOBTS



INSTAGRAM.COM/NOBTS



FACEBOOK.COM/NOBTS