

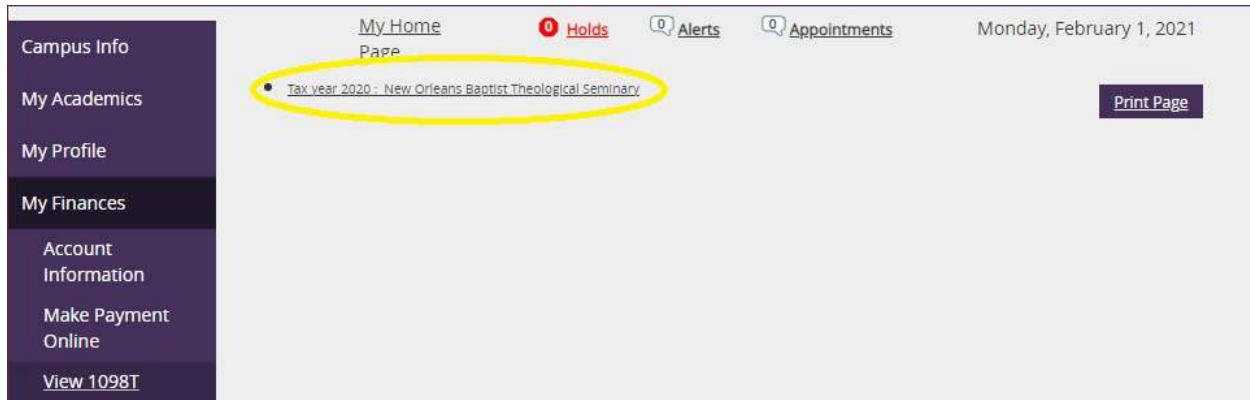
1098-T FORMS ARE NOW AVAILABLE ONLINE!

The Business Office has published the 2020 1098-T form for eligible students on the Student Portal. If you are having trouble logging into your Student Portal, please email SelfServe@nobts.edu. For questions regarding the tax form, please email StudentAccounts@nobts.edu. *View these instructions with helpful images by clicking [HERE](#)*

To access the form, please log into the Student Portal and click the “My Finances” tab. Click the “View 1098T” tab.

The screenshot displays the Student Portal interface. At the top, the logos for New Orleans Baptist Theological Seminary and Leavell College are visible. Below the logos, the text "Your Class Schedule" is displayed. The main navigation menu on the left includes "Campus Info", "My Academics", "My Profile", "My Finances", "Account Information", "Make Payment Online", "View 1098T" (circled in yellow), "My Financial Aid", "My Career", "My Documents", and "External Links". The "My Finances" menu item is highlighted. In the main content area, there is a "My Home Page" section with "My Home Page", "Holds", and "Alerts" links. Below this, a "Next Class" section displays "No Classes found" and a "MY CALENDAR" link. To the right, a "News Center" section displays "NOBTS/Leavell College celebrates four in-person graduation ceremonies" and a "GATEKEEPER" link.

Click the link for the appropriate tax year form, and the form will open in a new window. Be sure to have any pop-up blocker disabled. By clicking on the form, you are consenting to electronic delivery.



When the form opens, click print to either download the form to your computer or print it on paper.

The 1098T form may be downloaded or printed by clicking the "Print" icon to the right. By downloading the form, you are consenting to electronic delivery.

Current Selected Delivery Method: [Paper](#)

