

BlueJeans Requirements for CIV

What is BlueJeans?

- BlueJeans is a cloud-based, video conferencing host that allows you to connect from any device to a classroom meeting.
- With BlueJeans, you can connect from your personal computer to an on-campus classroom without traveling to New Orleans.

How Do I Connect to BlueJeans for a Class Meeting?

- The CIV Department will contact you concerning testing your internet connection and equipment.
- After completing a BlueJeans test, you will receive a BlueJeans meeting ID number the course you registered. This ID number will be the same nine-digit code the entire semester. If the ID number changes, the CIV Department will notify you of the change.

What Are the Requirement for BlueJeans?

- You will need an ethernet cable for your internet connection. WiFi is not acceptable for these meetings as WiFi gives you a spotty connection and an ethernet cable gives you a consistent connection. The ethernet cable connects from the back of your modem or router to your computer. You may have to purchase an ethernet adapter in order to use BlueJeans for your course.
- Since this is video conferencing, you will need a webcam, a microphone, and a speaker. Most computers come with a built-in webcam, microphone, and speaker. We do require a headset with a microphone for your meetings for you and your peers to have a better meeting experience. Regular earbuds that came with your phone will work as well.

What Are the Best Practices for BlueJeans?

- Join your meetings 15 minutes early to test for possible connection issues.
- Have your microphone muted when you are not speaking
- If you are giving a presentation, BlueJeans will mirror your screen and send it to everyone else. So when you are sending a PPT in Presenter View where you see your advanced slides, BlueJeans will send your Presenter View of your advanced slides. So your PPT needs to be full screen, and your notes need to be printed. If you are using a second monitor, you can select your second monitor to send the full-screen PPT and the first monitor to be your Presenter View

Stay in contact with the CIV Department at 504-816-8431 or civ@nobts.edu for any questions concerning BlueJeans and learning to use BlueJeans.