

**EDMN8302 Integrated Mentorship**  
(Educational Leadership)  
**New Orleans Baptist Theological Seminary**  
**Doctor of Education Program**  
**[Semester, 20xx]**

**Professor Name**

Professor Title

Office: Location to be Determined

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**Mission Statement**

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

**Course Description**

Under the supervision of the student's assigned chair, this required field-based mentorship is designed to address the student's mastery in educational and theological disciplines and capacity to engage in administration, teaching, and research in a praxis-oriented learning environment. The content and structure of the course will align with the student's vocational ministry leadership context. Students register for the course after submitting an approved letter of intent for their dissertation topic.

**Student Learning Outcomes:**

After completing the required readings, attending all mentor meetings, participating in the Ministry Leadership meetings, performing appropriate tasks, and completing Four Mentor Meeting Reports, you should be able to:

- Demonstrate measureable improvement in skills associated with your ministry leadership position or role.
- Reference experiences and conversations with your mentor that outline steps toward professional development in your particular field of interest.
- Share examples and stories from your experiences and conversations with your mentor to illustrate how Christian professionals live out their vocations in all areas of life.
- Explain the role mentors play in shaping and sustaining a lifelong exploration of one's vocation by referencing specific ASP readings, lessons, or mentorship experiences.

**Course Structure**

Meetings are structured around discussions of a supplemental mentorship text(s), student experience and supervisory observation. The professional mentor selects the texts, which may include a textbook as well as selected readings from academic or professional journals. Personal reports and reflections will guide the individual meetings.

The first meeting between mentor and student is organized by ASP, scheduled to take place

within the first few weeks of the semester. You will then be responsible for working with your mentor to schedule all additional meetings. Meetings may take place at any time, including early breakfasts or over evening meals. On average, meetings last two hours.

### **Course Materials:**

Primary and Supplemental Text (chosen by professional mentor)

### **Course Requirements and Evaluation:**

The Integrated Mentorship in Ministry Leadership course is comprised of the following key elements:

- Integrated Mentorship Personal and Professional Growth Plan (August/January): 20%
- Mentor Meeting Report #1 (September/February): 15%
- Mentor Meeting Report #2 (October/March): 15%
- Mentor Meeting Report #3 (November/April): 15%
- Mentor Meeting Report #4 (December/May): 15%
- Personal and Professional Growth Plan Report & Reflection Paper: December 20%

### **Written Requirements:**

You must submit the Personal and Professional Growth Plan, four mentor meeting reports and one Personal and Professional Growth Plan Report & Reflection (Measures & Reflection) on the following dates:

- Integrated Mentorship Personal and Professional Growth Plan (August/January): 20%
- Mentor Meeting Report #1 (September/February): 15%
- Mentor Meeting Report #2 (October/March): 15%
- Mentor Meeting Report #3 (November/April): 15%
- Mentor Meeting Report #4 (December/May): 15%
- Personal and Professional Growth Plan Report & Reflection Paper: December 20%

**Submission** – You will submit all documents in the assignment area in Blackboard. Title your document as “Mentor Meeting Report #1” (example) and date submitted.

**You are strongly encouraged to record your personal observations and reflections immediately after the meeting while they remain fresh in your mind.**

If you and your mentor choose to meet more than four times over the course of the semester, you **do not need to submit** a meeting report for any additional meetings. We encourage you to meet with your mentor as often as possible!

If your mentor must travel for work and a second or third meeting does not coincide with the second or third deadline listed above, **please make your instructor aware of the situation at least 3 days before the deadline. In these circumstances, an extension may be granted. We encourage you to schedule meetings early in the month to help avoid this situation.**

### **Participation Requirements:**

You must meet with your professional mentor **no less than four times over the course of the semester.** An excused absence—e.g. due to illness or family emergency—must be made up with your mentor. An unexcused absence will result in your final grade being no more than a C grade. Two unexcused absences result in a failing grade.

### **Introduce Your Mentor**

This course requires you to introduce your field mentor to your faculty supervisor at some point in the semester. It is your responsibility to coordinate the introductions.

### **Technical Assistance**

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### **Help for Writing Papers at “The Write Stuff”**

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

### **Plagiarism on Written Assignments**

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

### **Policy on Late Assignments**

All work is due on the assigned day and at the assigned time. The grade for late assignments will automatically be reduced by 10 points. **Assignments that are over one week late will not be accepted.**

### **Academic Policies**

Academic policies related to absences, examinations, and other topics can be found in the *New Orleans Baptist Theological Seminary Academic Catalog 20xx-20xx*.

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