



EDMN8301 Integrated Mentorship in Ministry Leadership

New Orleans Baptist Theological Seminary

[Seminary Division]

[Semester and Year]

[plus, special format, such as **NOLA2U Live, Mentoring, Online**, and so forth]

[Professor]

[Title]

Office:

Phone:

Email:

Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Course Description

Under the supervision of the student's assigned chair, this required field-based mentorship is designed to address the student's mastery in educational and theological disciplines and capacity to engage in administration, teaching, and research in a praxis-oriented learning environment. The content and structure of the course will align with the student's vocational ministry leadership context. Students register for the course after submitting an approved letter of intent for their dissertation topic.

Student Learning Outcomes

After completing the required readings, attending all mentor meetings, participating in the Ministry Leadership meetings, performing appropriate tasks, and completing Four Mentor Meeting Reports, you should be able to:

- Demonstrate measurable improvement in skills associated with your ministry leadership position or role.
- Reference experiences and conversations with your mentor that outline steps toward professional development in your particular field of interest.
- Share examples and stories from your experiences and conversations with your mentor to illustrate how Christian professionals live out their vocations in all areas of life.
- Explain the role mentors play in shaping and sustaining a lifelong exploration of one's vocation by referencing specific ASP readings, lessons, or mentorship experiences.

Textbooks

Primary and Supplemental Text (chosen by professional mentor)

Course Teaching Methodology

The course will involve the following methodologies:

Meetings are structured around discussions of a supplemental mentorship text(s), student experience and supervisory observation. The professional mentor selects the texts, which may include a textbook as well as selected readings from academic or professional journals. Personal reports and reflections will guide the individual meetings.

The first meeting between mentor and student is organized by ASP, scheduled to take place within

the first few weeks of the semester. You will then be responsible for working with your mentor to schedule all additional meetings. Meetings may take place at any time, including early breakfasts or over evening meals. On average, meetings last two hours.

Course Requirements

The Integrated Mentorship in Ministry Leadership course is comprised of the following key elements:

- Integrated Mentorship Personal and Professional Growth Plan (August/January): 20%
- Mentor Meeting Report #1 (September/February): 15%
- Mentor Meeting Report #2 (October/March): 15%
- Mentor Meeting Report #3 (November/April): 15%
- Mentor Meeting Report #4 (December/May): 15%
- Personal and Professional Growth Plan Report & Reflection Paper: December 20%

Written Requirements:

You must submit the Personal and Professional Growth Plan, four mentor meeting reports and one Personal and Professional Growth Plan Report & Reflection (Measures & Reflection) on the following dates:

- Integrated Mentorship Personal and Professional Growth Plan (August/January): 20%
- Mentor Meeting Report #1 (September/February): 15% □ Mentor Meeting Report #2 (October/March): 15%
- Mentor Meeting Report #3 (November/April): 15%
- Mentor Meeting Report #4 (December/May): 15%
- Personal and Professional Growth Plan Report & Reflection Paper: December 20%

Submission – You will submit all documents in the assignment area in Blackboard. Title your document as “Mentor Meeting Report #1” (example) and date submitted.

You are strongly encouraged to record your personal observations and reflections immediately after the meeting while they remain fresh in your mind.

If you and your mentor choose to meet more than four times over the course of the semester, you **do not need to submit** a meeting report for any additional meetings. We encourage you to meet with your mentor as often as possible!

If your mentor must travel for work and a second or third meeting does not coincide with the second or third deadline listed above, **please make your Faculty Supervisor aware of the situation at least 3 days before the deadline. In these circumstances, an extension may be granted. We encourage you to schedule meetings early in the month to help avoid this situation.**

Evaluation of Grade

The student's grade will be computed as follows:

[List the percentages of the elements by which the final grade will be computed]

Attendance Policy

Students are expected to attend and participate in the class sessions according to the formats offered. Any student missing more than nine hours, unless amended by a non-traditional class format, may receive an automatic grade of "F" for the course. Three tardies will count as one absence.

You must meet with your professional mentor no less than four times over the course of the semester. An excused absence—e.g. due to illness or family emergency—must be made up with your mentor. An unexcused absence will result in your final grade being no more than a C grade. Two unexcused absences result in a failing grade.

Introduce Your Mentor

This course requires you to introduce your field mentor to your faculty supervisor at some point in the semester. It is your responsibility to coordinate the introductions.

Technical Assistance

Here is the contact information for the ITC support team, who are to help you with your NOBTS/LC technical questions/issues/support requests:

1. ITCSupport@nobts.edu - Email general technical questions/support requests. If you are not sure who to contact, use this email address!
2. Selfserve@nobts.edu - Email technical questions/support requests with the [Selfserve.nobts.edu](https://selfserve.nobts.edu) or [My.nobts.edu](https://my.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
3. Canvas@nobts.edu - Email technical questions/support requests with the NOBTS Canvas Learning Management System, Canvas.nobts.edu site. / nobts.instructure.com.
4. VCHelpDesk@nobts.edu - Email technical questions/support requests with NOBTS Microsoft Teams (Flex & Live classes)
5. [504.816.8180](tel:504.816.8180) - Call for any technical questions/support requests. (Currently available Mon, Tues & Thurs 7:30am-7:00pm, Wed 7:30am-6:00pm & Fri 7:30-12:00pm Central Time)
6. [www.NOBTS.edu/itc/](https://www.nobts.edu/itc/) - General NOBTS technical help information is provided on this website.

Disability Accommodations

Accommodations for students with disabilities are determined and approved by the Assistant Dean of Students for Student Affairs. If you, as a student, believe you are eligible for accommodations but have not obtained approval please contact Conner Hinton immediately at chinton@nobts.edu or 504-816-8246. Students must complete the Accommodation Request Form and provide documentation of their disability. The Assistant Dean of Students notifies students and faculty members of approved academic accommodations and coordinates implementation of those accommodations. While not required, students and faculty members are encouraged to discuss details of the implementation of individual accommodations. The seminary reserves the right to consider each request for special accommodations on a case-by-case basis pursuant to the criteria enumerated above.

Help for Writing Papers

A copy of the approved NOBTS Style Guide can be found in the course Canvas shell, or can be located online at the Writing Center's page on the seminary website at:

<https://www.nobts.edu/resources/pdf/writing/StyleGuide.pdf>

Plagiarism on Written Assignments

NOBTS has a no-tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and

policies associated with plagiarism.

Selected Bibliography

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